ORDINANCE ATTACHMENT
AC Template (for authorizing expenditures)
*AC lines increment by 10 (i.e. line $1=10$, line $2=20$, etc.)
${ }^{*}$ If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.
Ord

| Number |
| :---: |
| $0236-2017$ |


| $\begin{array}{c}\text { Type of AC } \\ \text { Requested }\end{array}$ | $\begin{array}{c}\text { Purchase Requisition } \\ \text { (PR)\# }\end{array}$ |
| :---: | :---: |
| ACPR |  |



## ORDINANCE ATTACHMENT

Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund
If fewer than three lines are needed please delete rows
If more than 3 lines are needed lease insert rows.


Transfer From:

| Line \# | Div | Obj Class | Main Acct | Fund | Subfund | Program | Sect 3 | Sect 4 | Sect 5 | Project ID | Optional Field | Amount |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
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Transfer To:

| Line \# | Div | Obj Class | Main <br> Acct | Fund | Subfund | Program | Sect 3 | Sect 4 | Sect 5 | Project ID | Optional <br> Field | Amount |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
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## ORDINANCE ATTACHMENT

Template for Authorizing Appropriation
If fewer than three lines are needed please delete rows
If more than 3 lines are needed lease insert rows.

| Line \# | Dept | Div | Obj Class | Main Acct | Fund | Subfund | Program | Section 3 | Section 4 | Section 5 | Project ID | Amount |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 |  |  |  |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |  |  |  |

## ORDINANCE ATTACHMENT

Template To Authorize Transfer Between Different Funds
If fewer than three lines are needed please delete rows
If more than 3 lines are needed lease insert rows.
$\square$
Ord
Number

TRANSFER FROM

| Line \# | Div | Obj Class | Main <br> Acct | Fund | Subfund | Program | Sect 3 | Sect 4 | Sect 5 | Project <br> ID | Optional <br> Field |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Amount |  |  |  |  |  |  |  |  |  |  |  |
| 1 |  |  |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |  |  |

TRANSFER TO:

| Line \# | Div | Obj Class | Main <br> Acct | Fund | Subfund | Program | Sect 3 | Sect 4 | Sect 5 | Project <br> ID | Optional <br> Field | Amount |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 |  |  |  |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |  |  |  |
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