

**Attachment to Ordinance #0287-2017
Amending Management Compensation Plan (MCP) #2713-2013,
as amended**

Section 1. To amend Ordinance No. 2713-2013, as amended, by amending Section 5(E) as follows:

| Ord. Section | Job Code | Class Title | Grade |
|-------------------------|---------------------|---|--------------|
| 5(E)-E210 | 0108 | Executive Assistant II | 95 |
| 5(E)-O014 | 0781 | Occupational Safety and Health Officer | 94 |

Section 2. To amend Ordinance No. 2713-2013, as amended, by amending Section 8(B)(4) as follows:

- (4) For purposes of this Paragraph, the term “time worked” shall mean only actual work time, time off for holidays, vacation, compensatory time, military leave, and jury duty. “Time worked” shall not include any paid or unpaid time or paid time not included in this definition. ~~that is not actually worked, except for paid lunch periods in continuous operations.~~

Section 3. To amend Ordinance No. 2713-2013, as amended, by amending Section 8(F)(1) as follows:

- (1) Compensatory Time Calculated. Compensatory time is time earned on a premium basis. The amount of compensatory time earned is calculated by multiplying the number of hours actually worked on an authorized premium basis by one and one-half (1½) when time and one-half is applicable or by two (2) when double time is applicable. ~~The compensatory time account balances shall be maintained in units of hours.~~

Section 4. To amend Ordinance No. 2713-2013, as amended, by amending Section 12(H) as follows:

- (H) Vacation Leave for Certain City Officials. Notwithstanding the other provisions of Section 12, Elected Officials, Department Directors, and employees classified as:

Executive Assistant to the Mayor (U)
Deputy Chief of Staff (U)
Senior Executive Assistant (U)

Department Assistant Director (U),
Assistant Director (Asset Management) (U)
Assistant Director (Building Regulations and Compliance) (U)
Assistant Director (Jobs and Economic Development) (U)
Assistant Director (Regulatory Compliance) (U)
Assistant Director (Sustainability) (U)
~~Community Relations Commission Executive Director (U)~~
Equal Business Opportunity Commission Executive Director (U)
Department Deputy Director (U)
Department Deputy Director (Technology) (U)
Deputy Director (Jobs and Economic Development) (U)

may be granted vacation leave with pay at the discretion of the Mayor but may not accumulate any vacation leave during the term of employment in one or more of these positions.

The City Clerk (U), Executive Assistant to the City Council President (U), and the City Treasurer (U) may be granted vacation leave with pay at the discretion of the President of the City Council but may not accumulate vacation leave during the term of employment in one or more of these positions.

The Civil Service Commission Executive Director (U) may be granted vacation leave with pay at the discretion of the Civil Service Commission but may not accumulate vacation leave during the term of employment in this position.

Excepting and providing that in the event Department Directors and employees classified as:

Executive Assistant to the Mayor (U)
Deputy Chief of Staff (U)
Senior Executive Assistant (U)
Department Assistant Director (U),
Assistant Director (Asset Management) (U)
Assistant Director (Building Regulations and Compliance) (U)
Assistant Director (Jobs and Economic Development) (U)
Assistant Director (Regulatory Compliance) (U)
Assistant Director (Sustainability) (U)
~~Community Relations Commission Executive Director (U)~~
Equal Business Opportunity Commission Executive Director (U)
Department Deputy Director (U)
Department Deputy Director (Technology) (U)
Deputy Director (Jobs and Economic Development) (U)

die while in office, vacation leave may, at the discretion of the Mayor, be accrued pursuant to the provisions of this Ordinance and payable upon death, and

Further excepting and providing that in the event that the City Clerk (U), Executive Assistant to the City Council President (U), or City Treasurer (U) dies while in office, vacation leave may, at the discretion of the President of City Council, be accrued pursuant to the provisions of this Ordinance and payable upon death.

Also, further accepting and providing that in the event that the Civil Service Executive Director (U) dies while in office, vacation leave may, at the discretion of the Civil Service Commission, be accrued pursuant to the provisions of this Ordinance and payable upon death.

Section 5. To amend Ordinance No. 2713-2013, as amended, by amending Section 14(l) as follows:

- (l) Sick Leave for Certain City Officials. Notwithstanding the other provisions of this Section 14, Elected Officials, Department Directors, and employees classified as:

Executive Assistant to the Mayor (U)
Deputy Chief of Staff (U)
Senior Executive Assistant (U)
Department Assistant Director (U),
Assistant Director (Asset Management) (U)
Assistant Director (Building Regulations and Compliance) (U)
Assistant Director (Jobs and Economic Development) (U)
Assistant Director (Regulatory Compliance) (U)
Assistant Director (Sustainability) (U)
~~Community Relations Commission Executive Director (U)~~
Equal Business Opportunity Commission Executive Director (U)
Department Deputy Director (U)
Department Deputy Director (Technology) (U)
Deputy Director (Jobs and Economic Development) (U)

may be granted sick leave with pay at the discretion of the Mayor but may not accumulate any sick leave during the term of employment in one or more of these positions.

The City Clerk (U), and the City Treasurer (U) may be granted sick leave with pay at the discretion of the President of the City Council but may not accumulate sick leave during the term of employment in one or more of

these positions or be paid for any sick leave not taken during the term of employment in one or more of these positions.

The Civil Service Commission Executive Director (U) may be granted sick leave with pay at the discretion of the Civil Service Commission but may not accumulate sick leave during the term of employment in this position or be paid for any sick leave not taken during the term of employment in this position.

Excepting and providing that in the event Department Directors and employees classified as:

Executive Assistant to the Mayor (U)
Deputy Chief of Staff (U)
Senior Executive Assistant (U)
Department Assistant Director (U),
Assistant Director (Asset Management) (U)
Assistant Director (Building Regulations and Compliance) (U)
Assistant Director (Jobs and Economic Development) (U)
Assistant Director (Regulatory Compliance) (U)
Assistant Director (Sustainability) (U)
~~Community Relations Commission Executive Director (U)~~
Equal Business Opportunity Commission Executive Director (U)
Department Deputy Director (U)
Department Deputy Director (Technology) (U)
Deputy Director (Jobs and Economic Development) (U)

die while in office, sick leave may, at the discretion of the Mayor, be accrued pursuant to the provisions of this Ordinance and payable upon death.

Further excepting and providing that in the event the City Clerk (U), or City Treasurer (U) dies while in office, sick leave may, at the discretion of the President of City Council, be accrued pursuant to the provisions of this Ordinance and payable upon death.

Also, further accepting and providing that in the event the Civil Service Commission Executive Director (U) dies while in office, sick leave may, at the discretion of the Civil Service Commission be accrued pursuant to the provisions of this Ordinance and payable upon death.

Section 6. That existing Sections 5(E)-E210, 5(E)-O014, 8(B)(4), 8(F)(1), 12(H), and 14(I) of Ordinance No. 2713-2013, as amended, are hereby repealed.

Section 7. For reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten (10) days after passage if the Mayor neither approves nor vetoes the same.