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**CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES  
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.  
(LIMIT YOUR RESPONSE TO THIS SHEET)

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**1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)**

- Sole source manufacturer/distributor.
- Sole distributor authorized for this territory.
- Patented product purchased for owner/developer.
- Sole company offering this unique service.
- Other:

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**2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:**

Not applicable, there is no alternate service. The Operator Training Committee of Ohio, Inc. provides specialized utility operations and maintenance training. They are the State of Ohio's Environmental Training Center under the Clean Water Act.

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**3. Describe efforts to determine/verify that the company is the sole source:**

The Operator Training Committee of Ohio is the State of Ohio's Environmental Training Center under the Clean Water Act.

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**4. Indicate how the price or fee structure was determined:**

OTCO determines the cost of each class they provide.

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**Ordinance No.:** 0169-2017

**Approved By:** Authorized Approval on Corresponding Legislative File

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