

**CITY OF COLUMBUS  
SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Verification of sole source:  
(Why no other individual or business is capable of supplying the needed item)

sole manufacturer/distributor

sole company offering this unique service (manufacturer's warranty/product support)

other \_\_\_\_\_

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2. Describe efforts to determine that the company was a sole source: Central Business Equipment Co., dba Patterson Pope, Inc. is the only certified and authorized distributor for sales, applications, installation, service and warranty of Spacesaver products and services in the state of Ohio and other areas. As such this legislation is being established in accordance with the sole source provisions of the Columbus City Code, Chapter 329.

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3. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need: No effort to bid for an alternate item (service or product) has been made because of the following reasons:

1. Current Spacesaver system is a proprietary system.
2. Only one authorized dealer in the State of Ohio, who can perform the upgrade and maintenance.
3. Parts for the system are not manufactured and hard to find.
4. An alternate item (service or product) would require replacing the whole system, at a projected cost of \$200,000.00.

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Indicate how the price or fee structure was determined: Pricing was negotiated between Central Business Equipment Co. and the Municipal Court Clerk. Discounts were received for the system.

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ORDINANCE #: 0233-2017

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE:

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