AC Template (for authorizing expenditures) *AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.



Type of AC Requested	Purchase Requisition (PR)#
ACPO	n/a

Line # of AC	Procurement Category	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Planning Area	Amount
10	Building and Facility Construction and Maintenance Services	45	4505	06	66220	5215	n/a	CW001				550006 - 100005 CNG West - Station Construction			7,826,500.00
20															
30															

Template for Authorizing Appropriation

If fewer than three lines are needed please delete rows If more than 3 lines are needed lease insert rows.

Ord Number	
1278-2017	

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Section 3	Section 4	Section 5	Project ID	Amount
1	22	2201	10	69101	4430	443001	CW001					1,500,000.00
2	45	4505	06	66220	5215	N/A	CW001				P550006 - 100005	1,500,000.00

Template To Authorize Transfer Between Different Funds

If fewer than three lines are needed please delete rows If more than 3 lines are needed lease insert rows.

Ord Number
1278-2017

TRANSFER FROM

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1	2201	10	69102	4430	443001	CW001						1,500,000.00

TRANSFER TO:

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1	4505	80	49001	5215	n/a	CW001				550006 - 100005 CNG West - Station Construction		1,500,000.00

Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund

If fewer than three lines are needed please delete rows

If more than 3 lines are needed lease insert rows.

Ord Number	
1278-2017	

TRANSFER FROM

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1	4505	06	66220	5215	n/a	CW001				550006 - 100000 CNG at 2nd City Location		697,031.00

TRANSFER TO:

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1	4505	06	66220	5215	n/a	CW001				550006 - 100005 CNG West - Station Construction		697,031.00