AC Template (for authorizing expenditures)

*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.



Type of AC Requested	Purchase Requisition (PR)#
ACPO	n/a

Line # of AC	Procurement Category	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Planning Area	Amount
10	Building and Facility Construction and Maintenance Services	51	5101	06	66410	7702	n/a	RP009	n/a	n/a	n/a	P440006- 102002	n/a	15	200,000.00
20	Building and Facility Construction and Maintenance Services	51	5101	06	66410	7702	n/a	RP009	n/a	n/a	n/a	P510017- 100423	n/a	15	40,000.00

240,000.00

Template for Authorizing Appropriation

If fewer than three lines are needed please delete rows

If more than 3 lines are needed lease insert rows.



Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Section 3	Section 4	Section 5	Project ID	Amount
1												
2												
3												

Template To Authorize Transfer Between Different Funds

If fewer than three lines are needed please delete rows

If more than 3 lines are needed lease insert rows.



TRANSFER FROM

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1												
2												
3												

TRANSFER TO:

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1												
2												
3												

Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund

If fewer than three lines are needed please delete rows If more than 3 lines are needed lease insert rows.



Transfer From:

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1	5101	06	66410	7702	n/a	RP009	n/a	n/a	n/a	P440006- 100000	n/a	100,000.00
2	5101	06	66410	7702	n/a	RP009	n/a	n/a	n/a	P440006- 100115	n/a	100,000.00
3	5101	06	66410	7702	n/a	RP009	n/a	n/a	n/a	P510018- 100000	n/a	42,299.57
4	5101	06	66410	7702	n/a	RP009	n/a	n/a	n/a	P510035- 100000	n/a	20,000.00
5	5101	06	66410	7702	n/a	RP009	n/a	n/a	n/a	P510035- 100010	n/a	33,500.00
6	5101	06	66410	7702	n/a	RP009	n/a	n/a	n/a	P510035- 100052	n/a	55,766.17
7	5101	06	66410	7702	n/a	RP009	n/a	n/a	n/a	P510035- 100065	n/a	10,882.85
8	5101	06	66410	7702	n/a	RP009	n/a	n/a	n/a	P510035- 100237	n/a	62,194.71
9	5101	06	66410	7702	n/a	RP009	n/a	n/a	n/a	P510035- 100252	n/a	32,656.70
10	5101	06	66410	7702	n/a	RP009	n/a	n/a	n/a	P510035- 100263	n/a	24,000.00

481,300.00

Transfer T	'o:											
Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1	5101	06	66410	7702	n/a	RP009	n/a	n/a	n/a	P440006- 102002	n/a	200,000.00
2	5101	06	66410	7702	n/a	RP009	n/a	n/a	n/a	P510017- 100423	n/a	40,000.00
3	5101	06	66410	7702	n/a	RP009	n/a	n/a	n/a	P510018- 201701	n/a	65,000.00
4	5101	06	66410	7702	n/a	RP009	n/a	n/a	n/a	P510018- 201702	n/a	100,000.00
5	5101	06	66410	7702	n/a	RP009	n/a	n/a	n/a	P510119- 100000	n/a	76,300.00

481,300.00