CITY OF COLUMBUS
SOLE SOURCE INFORMATION FORM

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Verification of sole source:
   (Why no other individual or business is capable of supplying the needed item)

   [x] sole manufacturer/distributor

   [ ] sole company offering this unique service (manufacturer's warranty/product support)

   [ ] other _____

2. Describe efforts to determine that the company was a sole source:

   This legislation is to establish a sole-source contract to purchase a Horizon Technology, Inc. SPE-DEX 3100 Automated Extraction System for the analysis of oil and grease for the Division of Sewerage and Drainage, Surveillance Lab in accordance with the relevant provisions of City Code Chapter 329 pertaining to Sole Source Procurement. This equipment will be utilized for the analysis of oil and grease for both Jackson Pike and Southerly Wastewater Treatment plants NPDES permit requirements. In addition, industries that discharge into our sanitary sewer system are required, per permit issued by the Division's Pretreatment Section, to undergo analysis of their oil and grease output as well. The Division of Sewerage and Drainage has researched the marketplace and determined that Horizon Technology, Inc. is the sole source manufacture of the equipment necessary to comply with the NPDES permit requirements at the Jackson Pike and Southerly Wastewater Treatment Plants.

3. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

   Horizon Technology, Inc. has a patent on this oil and grease extraction unit and no one else has manufactured it. The Purchasing Office has received written verification from Horizon Technology, Inc.

4. Indicate how the price or fee structure was determined:

   Horizon Technology, Inc. submitted a quote for the oil and grease extraction equipment.

ORDINANCE #: _____

APPROVED BY: *Authorized Approval on Corresponding Legislative File*

DATE: