ORDINANCE ATTACHMENT

AC Template (for authorizing expenditures)

*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.



Type of AC Requested	Purchase Requisition (PR)#
ACPR	n/a

Line # of AC	Procurement Category	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Planning Area	Amount
10	Billiard Tables	51	5101	06	66510	7747	n/a	RP019	n/a	n/a	n/a	P510040- 100000	n/a	99	50,000.00

ORDINANCE ATTACHMENT

Template for Authorizing Appropriation

If fewer than three lines are needed please delete rows

If more than 3 lines are needed lease insert rows.

Ord								
Number								
1511-2017								

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Section 3	Section 4	Section 5	Project ID	Amount
1	51	5101	06	66510	7747	n/a	RP019					50,000.00
2												
3												

ORDINANCE ATTACHMENT

Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund

If fewer than three lines are needed please delete rows

If more than 3 lines are needed lease insert rows.

Ord									
Number									
1511-									
2017									

Transfer From:

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1	5101	06	66510	7747	N/A	RP019				P510042-100000		\$10,000
2	5101	06	66510	7747	N/A	RP019				P510046-100000		\$10,000
3	5101	06	66510	7747	N/A	RP019				P510047-100000		\$10,000
4	5101	06	66510	7747	N/A	RP019				P510053-100000		\$10,000
5	5101	06	66510	7747	N/A	RP019				P510056-100000		\$10,000
												\$50,000

Transfer To:

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1	5101	06	66510	7747	n/a	RP019				P510040-100000		\$50,000