

## ORDINANCE ATTACHMENT

### AC Template (for authorizing expenditures)

\*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

*\*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.*

Ord Number
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Type of AC Requested	Purchase Requisition (PR)#

[illegible]

**ORDINANCE ATTACHMENT****Template for Authorizing Appropriation**

*If fewer than three lines are needed please delete rows*

*If more than 3 lines are needed lease insert rows.*

Ord Number
1674-2017

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Section 3	Section 4	Section 5	Project ID	Amount
1	50	5001	01	61101	2251	n/a	HE003	500109	HE16	n/a	G501731	63,000.00
2	50	5001	02	62010	2251	n/a	HE003	500109	HE16	n/a	G501731	1,900.00
3	50	5001	03	63959	2251	n/a	HE003	500109	HE16	n/a	G501731	4,000.00

## Template To Authorize Transfer Between Different Funds

*If more than 3 lines are needed lease insert rows.*

Ord Number
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[illegible][illegible]

## ORDINANCE ATTACHMENT

## Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund

*If fewer than three lines are needed please delete rows*

*If more than 3 lines are needed lease insert rows.*

Ord Number
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**Transfer From:**[illegible]**Transfer To:**[illegible]