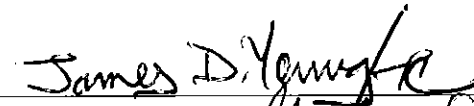



Cancellation Request Form

This form is used to provide the City Auditor's Office with the necessary information to properly cancel encumbrances/ purchase orders/auditor certificates that are no longer required in Performance Series.

Division No./Name	59/Public Service - OSS	Division Head Signature	
Preparer's Name	Russell Figley	Department Head Signature	
Title	Management Analyst II		
Phone	645-6202		

Date: 06/13/17 **Fund:** 704 **Fund Name:** Streets & Highways GOBonds

Accounting Documents (AC, EA, TE, and 'X-series'):

Trans Code (Auditor)	CM Doc No (Auditor)	Dept	Doc Type	Doc No	Year	Amount	Entire Balance (Y/N)	Vendor Name
		59	ACDI	000045-10	2015	\$50,000.00	N	CITY ATTORNEY - RE
						\$71,992.70		Current Balance
						-50,000.00		Cancel Amount
						\$21,992.70		Amount to establish new ACDI

From: Roberts, Doug
Sent: Friday, June 09, 2017 2:59 PM
To: Crawford, Thomas L.; Figley, Russ U.
Cc: Lorenz, Matthew L.; Sturm, Timothy C.
Subject: FW: Poindexter Phase 2 canceling \$50,000.00 from H&A

Tom / Russ

For the **Poindexter Village Phase 2** project, we need to do a partial cancellation of \$50,000.00 from the current H&A account (info below). This should leave a balance of \$21,992.70 for the remaining R/W activities.

The original ordinance only stated that we could do acquisition on Phase 2. We are drafting a new H&A ordinance for acquisition on Poindexter Village Phase 3.

Thanks.

Doug