

---

---

**CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES  
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.  
(LIMIT YOUR RESPONSE TO THIS SHEET)

---

**1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)**

- Sole source manufacturer/distributor.
- Sole distributor authorized for this territory.
- Patented product purchased for owner/developer.
- Sole company offering this unique service.
- Other:

---

**2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:**

The Columbus Police Department already has existing Morpho Trak Latent Expert/AFIS Workstations that were installed in December 2016. No other manufacture has Morpho Trak workstations for mapping, storing and comparint fingerprint images. An alternate item would not be compatable with the existing workstations used by the Department or be compatable with the other agencies using the same system in the state to search latent prints left at scenes.

---

**3. Describe efforts to determine/verify that the company is the sole source:**

There is only one manufacturer that has the proprietary and patented rights for the Morpho Trak Latent Expert/AFIS Workstations

---

**4. Indicate how the price or fee structure was determined:**

Pricing quote was supplied by the manufacturer

---

**Ordinance No.:** \_\_\_\_\_  
**Approved By:** Authorized Approval on Corresponding Legislative File

---

---