## <u>Information to be included in all Legislation authorizing Entering into Contracts:</u>

The names of all companies bidding, or submitting an RFP or RFQ

MH Equipment Company

The location by City and State of all companies bidding, or submitting an RFP or RFQ

MH Equipment Company – Columbus, Ohio

The status, Majority, MBE or FBE, of all companies bidding, or submitting an RFP or RFQ

MH Equipment Company - Majority

A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract

To authorize the Director of Finance and Management to enter into a contract with MH Equipment Company for the purchase of a Walk Behind Reach Truck for the Division of Sewerage and Drainage and to authorize the expenditure of \$21,575.30 from the Sewer Operating Fund. (\$21,575.30)

A narrative timeline for the contract including a beginning date, beginning and ending dates for known phases of the contract and a projected ending date.

N/A

An estimate of the full estimated cost of the Contract including a separate estimate of any and all phases or proposed future contract modifications.

\$21,575.30