

---

---

**CITY OF COLUMBUS - BID WAIVER INFORMATION FORM  
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF  
COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)**

---

1. In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)

- An unanticipated breakdown created an unplanned, emergency need.
- The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
- Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
- Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: Syngenta offers a fall purchasing program to its vendors that packages chemicals into bundles and offers deep discounts and rebates. In order to take advantage of Syngenta's fall purchasing program the order MUST BE PLACED BY DECEMBER 7, 2017 to be eligible. While a Purchase Order will need to be issued now using 2017 funds, delivery and payment of the program will not be necessitated until spring of 2018.

Timing does not allow for formal bidding and agency pricing (Syngenta's pricing) allows for multiple vendors. Purchasing has agreed to the informal bidding for this program. The vendor that is awarded the contract by Purchasing will be issued the purchase order not to exceed \$185,000.

---

2. Informal bid procedure used:  Yes  No Explain:

Purchasing is doing informal bidding with the five vendors that distribute Syngenta products, and the purchase order is not to exceed 185,000.

---

3. Informal bids received and prices for each:

The five Syngenta vendors are:

Advanced Turf  
Harrell's  
Helena  
Residex  
Siteone

---

**4. If lowest bid was not accepted, Explain:**

TBA

---

**Ordinance No.:**

**Approved By:** Authorized Approval on Corresponding Legislative File

---

---