

2017 – 2019 CONSTRUCTION ADMINISTRATION & INSPECTION SVCS. – MOD #2
Mound District Booster Station 20-Inch Discharge Line, CIP 690451-100001
HCWP Wash Water Tank Interior & Exterior Coating, CIP 690512-100000

Information to be included in all Legislation Modifying a Contract:

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

Name	C.C. No.-Exp. Date	DAX No.	City/State	Status
DLZ Ohio, Inc.	31-1268980 – 1/13/19	4939	Columbus, OH	MBR
PRIME AE Group, Inc.	26-0546656 – 10/4/18	2102	Columbus, OH	ASN
Stantec Consulting Services	11-2167170 – 9/7/19	0462	Columbus, OH	MAJ
CTL Engineering, Inc.	31-0680767 – 8/3/18	4209	Columbus, OH	ASN

2. **What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**

Requests for Proposals (RFP's) were opened on 11/4/2016.

3. **List the ranking and order of all bidders.**

1. DLZ Ohio, Inc.
2. Stantec Consulting Services, Inc.
3. Prime AE Group, Inc.
4. CTL Engineering, Inc.

*There was no specific ranking of bidders, as all four firms that submitted will be awarded contracts. There was no "Evaluation Report" prepared for this contract.

4. **The name, address, contact name, phone number, e-mail address, and contract number(s) of the firm awarded the original contract.**

DLZ Ohio, Inc.

6121 Huntley Rd., Columbus, Ohio 43229

Gary Bowen, P.E., gbowen@dlz.com, T: (614) 888-0040, F: (614) 431-3854

Original CT No's: PO086774 & PO086782

Mod #1 CT No's: PO111675

5. **A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract. The planning area should also be listed as well as any street or neighborhood names.**

The work includes furnishing Construction Administration / Inspection services for the 2017 – 2019 fiscal years for Division of Sewerage and Drainage, Division of Water, Division of Power, and the Department of Finance and Management projects.

The work includes full-time or part-time Construction Administration Services including resident project inspection for any specific project identified. In general, the Consultant will respond to the Contractor's requests for information, respond to inquiries regarding the interpretation of the contract documents, review Contractors claims for additional services and costs, review quality or materials/equipment substitutions and provide recommendations to the City, coordinate project submittals, schedule and chair progress meetings, and other services as directed by the City.

ORD #1602-2018

The original agreement included services for two Division of Water projects:

1. Silver Drive Area Water Line Improvements (690236-100068, Contract 2045)
2. General Construction (690549-100001)

Mod No. 1 included services for the Division of Water's Stephen Drive Area Water Line Improvements Project – CIP 690236-100080, Contract 2055, Planning Area: Hilltop

Mod No. 2 includes services for the following Division of Water projects:

1. Mound District Booster Station Discharge Line project – CIP 690451-100001, Contract 2107, Planning Area: Hilltop
2. HCWP Wash Water Tank Interior & Exterior Coating – CIP 690512-100000, Contract 2020, Planning Area: N/A

*Future modifications are anticipated, but unknown at this time.

6. **An updated contract timeline to contract completion.**

- a. The original agreement allowed for a total term of how many years? 3 years (2017 through 2019)
- b. Which year of the total term is this modification for? Year 2 of the 3 year term.
- c. The expiration date of this agreement is unknown. This is a three-year agreement from 2017 through 2019. The specific duration of services on each project are negotiated between the contracting agency and the consultant. See project-specific schedule below:

Mound District Booster Station 20-Inch Discharge Line – 365 calendar days

HCWP Wash Water Tank Interior & Exterior Coating – 90 calendar days

7. **A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.**

Mound District Booster Station 20-Inch Discharge Line: The purpose of the project is to provide transmission main improvements to accommodate the increased pumping capacity associated with the new Mound district water booster station. These improvements were recommended in the Division of Water's Distribution System Master Plan to meet projected future water demands in the area. The Neighborhood Liaison(s) was contacted and informed of this project. Further community outreach may result through the Neighborhood Liaison Program.

HCWP Wash Water Tank Interior & Exterior Coating: This wash water storage tank provides water for the filter backwash operation at HCWP. The storage tank was installed in 1989 and the protective coatings on the interior and exterior of the steel tank are past their expected lifetime and require removal and replacement to avoid more costly structural repairs that would be needed if the coating systems are not maintained. These improvements extend the life of the tank and contribute to reliable water treatment plant operations for the supply of safe drinking water.

ORD #1602-2018

8. **A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)**

Mod No. 1 included services for the Division of Water's Stephen Drive Area Water Line Improvements Project – CIP 690236-100080, Contract 2055, Amount: \$456,172.16

9. **A full description of the work to be performed as part of the proposed contract modifications. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

The work includes furnishing professional services for Construction Administration and Inspection Services for the Division of Water's Mound District Booster Station Discharge Line and HCWP Wash Water Tank Interior & Exterior Coating projects.

10. **If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modifications of the contract scope and amount.)**

This is a three-year agreement for fiscal years 2017-2019 and modifications were anticipated and explained in the original legislation under Ordinance No. 2225-2017, as well as Modification No. 1 under Ordinance No. 0475-2018.

11. **An explanation of why the work to be performed as part of the contract modifications cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

Terms under the original Request for Proposal (RFP) indicated three firms would provide Construction Administration and Inspection Services for projects in 2017, 2018, and 2019. The procurement process for selecting DLZ Ohio, Inc. was explained in Ordinance No. 2225-2017.

12. **A cost summary to include the original contract amount, the cost of each modifications to date (list each modifications separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.**

- Original agreement, Contract Nos. PO086774 & PO086782, \$703,605.73:
Silver Drive Area Water Line Imp's (690236-100068) - \$503,605.73 – PO086774
General Construction (690549-100001) - \$200,000.00 – PO086782
- Mod No. 1:
Stephen Drive Area Water Line Imp's (690236-100080) – \$456,172.16 – PO111675
- Mod No. 2 (current):
Mound District Booster Station Discharge Line (690451-100001) - \$359,863.74
HCWP Wash Water Tank Interior & Exterior Coating (690512-100000) – \$99,875.58

Total Contract Amount: **\$1,619,517.21**

*Future modifications are anticipated, but unknown at this time.

13. **An explanation of how the cost of the modifications was determined.**

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Cost proposals were provided by DLZ Ohio, Inc., reviewed by the Division of Water, and were deemed acceptable.