

ORDINANCE ATTACHMENT

AC Template (for authorizing expenditures)

*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

**If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.*

Ord Number
2025-2018

Type of AC Requested	Purchase Requisition (PR)#
ACPO	n/a

Line # of AC	Procurement Category	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Planning Area	Amount
10	n/a	44	4402	03	63920	1000	100010	EC003							37,500.00

ORDINANCE ATTACHMENT**Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund**

If fewer than three lines are needed please delete rows

If more than 3 lines are needed please insert rows.

Ord Number	
2025-2018	

Transfer From:

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1	45	4507	03	63260	1000	100010	FM001						\$37,500

Transfer To:

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1	44	4402	03	63920	1000	100010	EC003						\$37,500