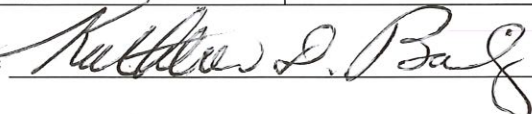


The City of Columbus is in the process of updating its information on the «Organization» to reflect its most recent election. Please complete the following information to the best of your ability. **Updated database information will be forwarded to the Mayor's Office to ensure the appointment/reappointment of elected and re-elected members and will ensure timely and accurate distribution of funding opportunities, meeting notices, training opportunities, and other City activities. After completing this form, please return to Neighborhood Database Coordinator, City of Columbus, 50 W. Gay St., 2<sup>nd</sup> Floor, Columbus, OH, 43215.** Please contact your Neighborhood Liaison with any questions or comments.

FIELD	CURRENT INFORMATION	NEW INFORMATION
<b>Step #4 legistar Area Commissioner</b>		(1) Please print new information clearly, OR (2) Place a "check" in these boxes if member is re-elected and information is unchanged (3) Do not forget to update "Term Expiration" for re-elected members
First Name	Kate	
Last Name	Curry-Da-Souza	
Title	Ms.	
Address	1530 E Long St	
City	Columbus	
State	OH	
Zip Code	43203	
Home Telephone	614 403 2225.	
Work Telephone		
Fax Number		
Email Address	Kcurrydasouza@gmail.com	
District/Designation	District II	
Term Start Date	6/1/18	
Term Expiration	7/30/21	
Seat Succession	Brownlee	

Chairman of Commission's Signature 

**Commissioner Profile**



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## Kathryn J Curry-Da-Souza

1530 E Long St, Columbus, OH 43203 • 614.403.2225 • kcurrydasouza@gmail.com

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### POLICY DEVELOPER • BUSINESS ANALYST • CASE MANAGEMENT

Adept in managing and maintaining a diverse caseload of rapidly revolving clients with various needs and expectations. Skilled in analyzation, interpretation and dissemination of public policy to produce awareness, understanding and action between stakeholders in order to enhance business growth, maximize resource and time efficiency. Possess a strong work ethic and the organizational skills required to quickly learn new tasks, assimilate complex information, meet weekly productivity standards and required deadlines. Comfortable working with diverse populations and in situations requiring creative out-of-the-box thinking. Trained and skilled in the following areas:

- |   |  |
|---|--|
| • Strategic Planning                    | • Public Speaking and Presentations          |
| • File Compliance and Management        | • Database and Clinical Documentation        |
| • Customer Service and Client Retention | • Office Administration and Staff Management |
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### PROFESSIONAL EXPERIENCE

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#### **Human Services Developer II – Ohio Dept. of Job and Family Services, Office of Family Assistance, Columbus, Ohio** 2017 – Current

- Research, plan, develop, write and implement food assistance policies and procedures from federal acts, legislative analysis, administrative decisions and litigation.
- Provide feedback and direction in a team effort to ensure adherence to policy in training procedures and documents, responses to county agency questions and interdepartmental inquiries.

#### **User Acceptance Tester/Track Lead/TS4 – Dept. of Administrative Services Consultant, Columbus, Ohio** 2016 – 2017

- Developed, managed and executed Rules Track testing plan in IBM Rational Quality Manager, triaged application defects and design gaps into quality control and assisted in integration and testing of new solutions, wrote and edited scripts based on Functional and Technical Design Documents.
- Acted as a liaison between clients, business analysts and testing team to ensure high-value applications development. Mitigated delays in the testing schedule by developing contingency test plans, held discussions with in-person and remote testers to identify and resolve issues.

#### **Case Manager – Franklin County Department of Job and Family Services, Columbus, Ohio** 2013 – 2016

- Determined benefit eligibility for Temporary Assistance for Needy Families (TANF) / Ohio Works First (OWF), Supplemental Nutrition Assistance Program (SNAP), Refugee Cash Assistance (RCA), and Medicaid for all assistance group members based on federal and state policy guidelines and agency service goals.
- Developed an internal quality review process for disabled clients to ensure that they were receiving the full extent of services offered. Worked with clients, their medical providers and a work rehabilitation program to ensure client success and possible gains for self-sufficiency.

#### **Career Consultant – Central Ohio Workforce Investment Corporation, Columbus, Ohio** 2012 – 2013

- Determined eligibility and priority for service: assured compliance with regulations, policies and procedures.
- Collected information to appraise the customer's interests, aptitudes, and abilities in relation to developing a vocational, occupational or educational plan. Assisted and counseled job seekers in matching transferable skills to current and future job openings.

#### **Benefits Specialist/Certified Work Incentives Coordinator (CWIC) – COVA, Columbus, Ohio** 2011 – 2012

- Provided consultation, training and expertise to clients, their families and vocational rehabilitation service providers in Social Security work incentives, key earnings thresholds and other various benefits systems in order to make informed choices regarding work and vocational services.
  - Analyzed regulations and statutes of Social Security benefits, work incentives, medical assistance program benefits and vocational rehabilitation/employment programs to determine how they could be applied on behalf of individuals with disabilities.
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### EDUCATION

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The Ohio State University, Columbus, Ohio – Bachelor of Arts in Humanities

2010



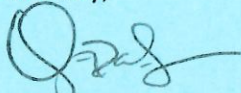
in our community. Therefore, I became a Child Passenger Safety Technician and work with Columbus Public Health to provide free car seat safety events and individual car seat checks for residents in the Near East Area.

I initiated, organized and successfully implemented the Woodland Park neighborhood Halloween gathering on Hawthorne Park Boulevard for the past two years to encourage neighborhood children to Trick or Treat close to home. In 2016 approximately 15 Woodland Park neighbors provided treats to about 60 children. In 2017, 85 neighbors and 200 children participated. We had participants from Woodland Park, Eastgate, King-Lincoln/Bronzeville, Franklin Park and Olde Towne East. In 2017 I also helped organize the Woodland Park Easter Egg hunt, held at the Elsie and Eldon Ward YMCA for area children and am helping with the 2018 Easter Egg hunt which will include both Woodland Park and Eastgate neighborhoods. These events build community connections and create a safe space for neighborhood children, including my own.

In November 2017, I worked with my older son and our neighbors to install a Little Free Pantry in Woodland Park. This task required bringing together expertise and equipment from a number of area residents. While my family are the resident stewards of the pantry, it has become a project supported by neighbors and friends. We have received support from a number of neighborhood associations and are now working to build coalitions with area churches to keep the pantry filled. Having worked as a parent mentor for homeless teens, a caseworker for Franklin County Job and Family Services, and now as a policy developer for the Supplemental Nutrition Assistance Program (SNAP) for the Ohio Department of Job and Family Services, I have a strong understanding of issues of food insecurity that affect area residents. With our home located directly across from East High School, down the street from the MLK library and the Harding Hospital at OSU East, our home seemed like the perfect location and opportunity to get food to those who need it.

I look forward to continuing to serve our community and am hopeful that I will be chosen to serve as District II Commissioner. Thank you for your consideration.

Sincerely,



Kate Curry-Da-Souza

[kcurrydasouza@gmail.com](mailto:kcurrydasouza@gmail.com)

614-403-2225