

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- ☐ emergency breakdown causing unplanned need
  - ☐ item to be purchased is of a perishable nature
  - ☐ need to extend an existing contract
  - ☐ there is not enough time to obtain formal bids to satisfy need
  - ☐ non-price error on either the bidder's or the City's part in the bid proposal
  - ☐ a new law or regulation requires immediate compliance
  - ☒ other      Given the continuing projects with AT&T that are scheduled to be complete in 2019, the Department of Technology and the Purchasing Office consider AT&T to be the only feasible provider of the services.
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2. Detailed explanation of reason (must be completed by division):

The Purchasing Office would like to waive the provisions of competitive bidding because the Department of Technology (DOT) is working with AT&T on their Voice over IP (VOIP) migration project. The project is scheduled to be complete in 2019. Long distance costs will significantly decrease once the project is complete.

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3. Informal procedure used:

- ☐ telephone quotations
  - ☐ written quotations
  - ☒ negotiations
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4. Informal bids received and prices for each:

Negotiations have been conducted with AT&T

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5. If lowest bid was not accepted, explain criteria for award:

N/A

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ORDINANCE #: 2213-2018

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE:

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