

**2017 – 2019 CONSTRUCTION ADMINISTRATION SVCS. – Renewal #2**

**Dundee Ave Area Water Line Improvements, CIP 690236-100082**

**Information to be included in all Legislation Renewing a Contract:**

- 1. The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<b>Name</b>	<b>C.C. No.-Exp. Date</b>	<b>DAX No.</b>	<b>City/State</b>	<b>Status</b>
Stantec Consulting Services	11-2167170 – 9/7/19	0462	Columbus, OH	MAJ
PRIME AE Group, Inc.	26-0546656 – 10/4/18	2102	Columbus, OH	ASN
DLZ Ohio, Inc.	31-1268980 – 2/28/20	4939	Columbus, OH	MBR
CTL Engineering, Inc.	31-0680767 – 8/3/18	4209	Columbus, OH	ASN

- 2. What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**

Requests for Proposals (RFP's) were opened on November 4, 2016.

- 3. List the ranking and order of all bidders.**

1. DLZ Ohio, Inc.
2. Stantec Consulting Services, Inc.
3. Prime AE Group, Inc.
4. CTL Engineering, Inc.

\*There was no specific ranking of bidders as all four firms that submitted proposals were awarded contracts. There was no "Evaluation Report" prepared for this contract.

- 4. Complete address, contact name, phone number, e-mail address, and contract number for the successful bidder only.**

Stantec Consulting Services, Inc.  
1500 Lake Shore Drive, Suite 100, Columbus, OH 43204  
Frank Lopeman, (614) 643-4380, [frank.lopeman@stantec.com](mailto:frank.lopeman@stantec.com)  
Original CT: PO081277  
Renewal #1: in process

- 5. A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract. The planning area should also be listed as well as any street or neighborhood names.**

The work includes furnishing Construction Administration / Inspection services for the 2017 – 2019 fiscal years for Division of Sewerage and Drainage, Division of Water Division of Power, and the Department of Finance and Management projects.

The work includes full-time or part-time Construction Administration Services including resident project inspection for any specific project identified. In general, the Consultant will respond to the Contractor's requests for information, respond to inquiries regarding the interpretation of the contract documents, review Contractors claims for additional services and costs, review quality or materials/equipment substitutions and provide recommendations to the City, coordinate project submittals, schedule and chair progress meetings, and other services as directed by the City.

The original agreement included services for two Division of Water projects: Maize Road Area Water Line Improvements (including 8<sup>th</sup> Ave. WL Imp's) (690236-100071 & 690236-100108, Contract 2048) and General Construction (690549-100000).

Renewal No. 1 included services for the Division of Water's O'Shaughnessy Dam – 2018 Spillway Erosion Rehabilitation Project (690472-100002, Contract 2182).

Renewal No. 2 (current) includes services for the Division of Water's Dundee Avenue Area Water Line Improvements Project (690236-100082, Contract No. 2057).

The Dundee Avenue Community Planning Areas include "Eastmoor/Walnut Ridge" (majority) and "Eastland/Brice" areas.

\*Future modifications are anticipated, but unknown at this time.

**6. A narrative timeline for the contract including a beginning date, beginning and ending dates for known phases of the contract and a projected ending date.**

This is a three-year agreement from 2017 through 2019. The specific duration of services on each project are negotiated between the contracting agency and the consultant. The Dundee Avenue Area Water Line Improvements Project is 365 calendar days.

**7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.**

The Division of Water does not have the manpower to perform all of the duties necessary to administer and inspect construction of said projects; Stantec Consulting Services, Inc. will perform the services.

The goal of the Dundee Avenue Area Water Line Improvements Project is to replace or rehabilitate the existing 6-inch and 8-inch water lines that have a high break frequency, which will improve water service, decrease burden on water maintenance operations, and reduce water loss. The Neighborhood Liaison has been contacted and informed of this project.

**8. A description of any and all renewals to date including the amounts of each renewal and the Contract Number associated with any renewal to date. (List each renewal separately.)**

Renewal No. 1:

O'Shaughnessy Dam – 2018 Spillway Erosion Rehabilitation Project, CIP 690472-100002, Contract No. 2182 - \$310,800.00 – contract in process.

**9. A full description of the work to be performed as part of the proposed contract renewal. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

The work includes furnishing professional services for Construction Administration and Inspection Services for the Division of Water's Dundee Avenue Area Water Line Improvements Project.

10. **If the contract renewal was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require renewals of the contract scope and amount.)**

This is a three-year agreement for fiscal years 2017-2019 and modifications were anticipated and explained in the original legislation under Ordinance No. 1809-2017 as well as Renewal No. 1 under Ordinance No. 1834-2018.

11. **An explanation of why the work to be performed as part of the renewal cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

Terms under the original Request for Proposal (RFP) indicated four firms would provide Construction Administration Services for projects in 2017, 2018, and 2019. The procurement process for selecting Stantec Consulting Services, Inc. was explained in Ordinance No. 1809-2017.

12. **A cost summary to include the original contract amount, the cost of each renewal to date (list each renewal separately), the cost of the renewal being requested in the legislation, the estimated cost of any future known renewals and a total estimate of the contract cost.**

Original Contract:

- **PO081277-10:** Maize Road Area Water Line Improvements (incl. 8<sup>th</sup> Ave., (690236-100071 & 690236-100108, Contract 2048): \$423,636.23
- **PO081277-20:** General Construction (690549-100001): \$200,000.00
  
- Renewal No. 1 (in process):  
O'Shaughnessy Dam – 2018 Spillway Erosion Rehabilitation (Project 690472-100002, Contract No. 2182) – \$310,800.00
  
- Renewal No. 2 (current):  
Dundee Avenue Area Water Line Improvements (690236-100082, Contract No. 2057) - \$418,665.20

Total Contract Amount: **\$1,353,101.43**

\*Future modifications are anticipated, but unknown at this time.

13. **An explanation of how the cost of the renewal was determined.**

Cost proposals were provided by Stantec Consulting Services, Inc., reviewed by the Division of Water, and deemed acceptable.