

**Information to be included in all Legislation authorizing entering into a Contract:**

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

Name	C.C. No./Exp. Date	City/State	Status
Advanced Engineering Consultants, LTD	31-1612308   5/25/2020	Columbus, OH	F1
Star Consultants	31-1558857   4/13/2019	Columbus, OH	MBE

2. **What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**

Requests for Proposals (RFP's) were opened on Friday, June 15, 2018

3. **List the ranking and order of all bidders.**

1. Advanced Engineering Consultants, LTD
2. Star Consultants, Inc.

4. **Complete address, contact name, phone number, and e-mail address for the successful bidder only.**

Advanced Engineering Consultants, Ltd.  
 1405 Dublin Rd.  
 Columbus, OH 43215  
 614-486-4778  
[samr@aecmep.com](mailto:samr@aecmep.com)  
 Lisa Huang, President

5. **A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract. The planning area should also be listed as well as any street or neighborhood names.**

This project will be initially funded to address various DOSD Facilities. Many of the HVAC & Air Purification Units are approaching the end of their useful life and are becoming increasingly difficult to repair, maintain, and update controller software programs. A HVAC & Air Purification Unit survey will be prepared for the Division's various buildings, including both Waste Water Treatment Plants, the Compost facility, and the Sewer Maintenance and Operations Center to determine the age and condition of the current equipment. This report will be the guiding document to schedule and replace the failing units on a priority basis. This project will include preliminary engineering, and detailed design, and services during construction for the units selected for each year of construction.

6. **A narrative timeline for the contract including a beginning date, beginning and ending dates for known phases of the contract and a projected ending date.**

This is anticipated to be a 5 year contract with annual renewals. Adjustments to fees and scope will be made by contract renewal based on annual (or semiannual) proposals as requested by the City. The expected end date of the contract is fourth quarter 2023, but the duration of the contract may extend into subsequent years based on the complexity and progress of the assigned work.

**7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.**

This project is necessary for replacement of failing HVAC systems at our facilities. Environmental benefits will likely be inherent in the project, because newly designed units will be likely be more energy efficient. No community outreach or input is believed to be necessary.

**8. An estimate of the full cost of the Contract including a separate estimate of any and all phases or proposed future contract renewals.**

The bid amount and proposed award amount is \$400,000. Four renewals are anticipated at this time; however, construction exigency might later compel modification of this contract, if unforeseen difficulties are encountered.

Cost summary:

Original Contract	\$ 400,000.00
Renewal 1 (expected 2019)	\$ 500,000.00
Renewal 2 (expected 2020)	\$ 500,000.00
Renewal 3 (expected 2021)	\$ 400,000.00
Renewal 4 (expected 2022)	<u>\$ 200,000.00</u>
CONTRACT TOTAL	\$2,000,000.00

**9. Subconsultant information**

**\*For engineering agreements:**

See Utilization report

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
Advanced Engineering Consultants, LTD	31-1612308   5/25/2020	Columbus, OH	F1
Kabil Associates	31-1401720   9/18/2019	Columbus, OH	MBE
CTL Engineering	31-0680767   8/3/2018	Columbus OH	MBE
Brown and Caldwell	94-1446346   8/15/2019	Columbus OH	MAJ