CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM

TO ACCOMPANY LEGISLATION WHICH WAIVES
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.
(LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)

☒   Sole source manufacturer/distributor.

☐   Sole distributor authorized for this territory.

☐   Patented product purchased for owner/developer.

☒   Sole company offering this unique service.

☐   Other:

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2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

The Health Department Environmental Health Division has been using EnvisionConnect software since 2000, and is satisfied with the service received. Consequently, there are no resources allocated in the 2018 budget for a new software procurement to replace EnvisionConnect. Without those resources, bidding for an alternate item is manifestly impractical.

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3. Describe efforts to determine/verify that the company is the sole source:

Accela, Inc. provided a letter stating they are the sole provider of maintenance and support for the EnvisionConnect software application. Additional research verifies that they do not utilize resellers to provide maintenance and support for their copyrighted software.

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4. Indicate how the price or fee structure was determined:

The vendor provided a price quote based on the number of system users and modules implemented.

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