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AREA COMMISSION APPOINTMENT FORM

The Department of Neighborhoods maintains the database for the Area Commission members in the City of Columbus. The information on this form is used to process the Mayor's appointment and ensure timely and accurate distribution of meeting notices, training opportunities, and other City activities. **Please complete all sections of the form with information about your recently elected/appointed commissioner within seven (7) days of the election/appointment. After completing and signing this form, please return it, along with the appointees resume and/or biography to your Neighborhood Liaison via email.** Please contact your Neighborhood Liaison with any questions or comments.

Please Type

Area Commission Name		
Please check appropriate box	New appointment <input type="checkbox"/> Reappointment <input checked="" type="checkbox"/>	Are there changes to this information? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
First Name	LORENZO	
Last Name	Brent	
Title (i.e. officer / commissioner)	Commissioner @ large	
Address	1804 Lanashire Rd	
City	Columbus	
State	Ohio	
Zip Code	43219	
Home Telephone	614 516 7713	
Work Telephone		
Email Address		
District/Designation		
Term Start Date	10/1/2018	
Term Expiration	9/30/2020	
Seat Succession		

Area Commission Chair Signature

ALL SECTIONS OF THIS FORM MUST BE COMPLETED

LORENZO BRENT

Lbrent76@yahoo.com

1804 Lancashire Road
Columbus, Ohio 43219
(614) 516-7713 cell

CUSTOMER SERVICE • BUSINESS ADMINISTRATION • PUBLIC RELATIONS

Business Service Expert trained in Public Relations practices and Crisis Management at Franklin University. Community Advocate with natural leadership capabilities and proven problem solving skills. Established skills in escalated customer management. Solid decision maker that works well in a diverse environment, experienced in creating a climate of enthusiasm, teamwork and cooperation. Innovative professional, skilled in inventing, collaborating and proposing new ideas as well as imagining new solutions. Experienced manager with the ability to maintain emotional composure under stress. Experience includes but not limited to:

- Effective and Persuasive Communicator
- Business Development
- Teach/Train Individuals
- Direct Customer Service Support
- Data Entry Specialist/Typing 75wpm
- Project Management
- Scheduling/Payroll Services
- Concierge overseeing Operations

PROFESSIONAL EXPERIENCE

Program Coordinator

June 2016 - Current

Columbus Urban League- Columbus, Ohio

- Fiscal Management of Grant and Associated Budgets
- Manage Program to track performance
- Manage External Partnerships

Office Assistant II

February 2016 – June 2016

City of Columbus- Columbus, Ohio

- Assist customers with acquiring building permits
- Calculate expense of permits
- Advise customers on proper preparation of application

Intern/Data Management Coordinator/Program Assistant

March 2015 – February 2016

Columbus Urban League – Columbus, Ohio

- Acquired worksites for 300 youth
- Tracked hours and wages for 270 youth using Microsoft Office 2013
- Interviewed and recommended summer team staff for hire
- Billed all Programs in Education and Youth Services
- Created Grant Tracker system

Business Services Expert

June 2010 - March 2014

Peaches & Mae's Concierge and Catering – Columbus, Ohio

- Assisted new Small Business Owners with Administrative Support
- Provided meals to retirees and small business parties
- Planned schedules and training sessions for Small Business Owners

EDUCATION

Franklin University- **Bachelors of Science**

Summa Cum Laude - Graduated 2014

Major: Business Administration

Franklin University – **MBA**

Completion – December 2016

VOLUNTEER EXPERIENCE

Columbus Department of Health

Columbus, Ohio 2011-2014