

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- ☐ emergency breakdown causing unplanned need
- ☐ item to be purchased is of a perishable nature
- ☐ need to extend an existing contract
- ☐ there is not enough time to obtain formal bids to satisfy need
- ☐ non-price error on either the bidder's or the City's part in the bid proposal
- ☐ a new law or regulation requires immediate compliance
- ☒ other _____

2. Detailed explanation of reason (must be completed by division):

This waiver is necessary due to the limited time remaining until the November 6, 2018 general election and the time necessary to establish a contract and provide the needed voter information services prior to such election. It should also be noted that the City of Columbus could not have foreseen the issues that occurred at the County level that prevented this contract from being implemented thereby. As such, the City of Columbus wishes to enter into this contract as a means to provide the needed voter information in an expeditious manner in order that Columbus voters, as well as voters in other areas of Franklin County, can continue to receive nonpartisan information about their fundamental voting rights.

3. Informal procedure used:

- ☐ telephone quotations
- ☐ written quotations
- ☐ negotiations

4. Informal bids received and prices for each:

5. If lowest bid was not accepted, explain criteria for award:

ORDINANCE #:	2977-2018
APPROVED BY:	<i>Authorized Approval on Corresponding Legislative File</i>
DATE:	Oct 22 2018
