

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES RELEVANT PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- ☐ emergency breakdown causing unplanned need
- ☐ item to be purchased is of a perishable nature
- ☐ need to extend an existing contract
- ☐ there is not enough time to obtain formal bids to satisfy need
- ☐ non-price error on either the bidder's or the City's part in the bid proposal
- ☐ a new law or regulation requires immediate compliance
- ☒ other      AON Hewitt Consulting Services has been the City's benefits consultant for many years and as such, has been intricately involved in assisting the city with benefits administration and provider selection. The primary employee benefits staff is relatively new and not deeply familiar with contract specifics or current operations. The competitive bid process would not be conducive to conducting this audit of Optum RX because this firm brings a wealth of institutional knowledge and experience in benefits administration for the City of Columbus, specifically related to the Optum RX contract.
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2. Detailed explanation of reason (must be completed by division):

This contract was formally bid in December, 2012.

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3. Informal procedure used:

- ☐ telephone quotations
- ☐ written quotations
- ☐ negotiations
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4. Informal bids received and prices for each:

N/A

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5. If lowest bid was not accepted, explain criteria for award:

N/A

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ORDINANCE #:      2556-2018

APPROVED BY:      Authorized Approval on Corresponding Legislative File

DATE:      09/10/2018

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