

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- ☐ emergency breakdown causing unplanned need
- ☐ item to be purchased is of a perishable nature
- ☐ need to extend an existing contract
- ☐ there is not enough time to obtain formal bids to satisfy need
- ☐ non-price error on either the bidder's or the City's part in the bid proposal
- ☐ a new law or regulation requires immediate compliance
- ☒ other Waiver of formal bidding process

it is in the best interest of the City to waive the City Code Formal Bid procedures. The pricing is set by Syngenta and any bidding would result in all the pricing being the same. Syngenta offers a fall purchasing program to its vendors that packages chemicals into bundles and offers deep discounts and rebates. Rebates in 2018 exceeded \$18,000. In order to take advantage of Syngenta's fall purchasing program the order MUST BE PLACED BY DECEMBER 7, 2018 to be eligible. While a Purchase Order will need to be issued prior to December 7 using 2018 funds, delivery and payment of the program will not be necessitated until spring of 2019.

2. Informal procedure used: Yes

3. Informal bids received and prices for each: Yes

4. If lowest bid was not accepted, explain criteria for award: N/A

ORDINANCE #: 2809-2018

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE:
