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**CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES  
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.  
(LIMIT YOUR RESPONSE TO THIS SHEET)

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**1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)**

- ☐ Sole source manufacturer/distributor.
- ☒ Sole distributor authorized for this territory.
- ☐ Patented product purchased for owner/developer.
- ☐ Sole company offering this unique service.
- ☐ Other:

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**2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:**

McNaughton-McKay is the only authorized distributor for Allen Bradley OEM parts in Central Ohio. Rockwell Automation has confirmed by McNaughton-McKay status in the attached letter.

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**3. Describe efforts to determine/verify that the company is the sole source:**

The Department of Public Utilities has designed and built critical systems involving wastewater treatment which require Allen Bradley components. It would be detrimental to the function of these systems to introduce non-OEM parts. Other agencies have need of these parts for HVAC equipment.

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**4. Indicate how the price or fee structure was determined:**

Rockwell Automation offers price reductions on Allen Bradley parts and equipment. These reductions were evaluated and deemed acceptable by the Purchasing Office.

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**Ordinance No.:** 3095-2018

**Approved By:** Authorized Approval on Corresponding Legislative File

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