# AC Template (for authorizing expenditures)

\*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

<sup>\*</sup>If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.

Ord
Number
3038-2018

Type of AC Requested	Purchase Requisition (PR)#
ACDI	n/a

Line # of AC	Procurement Category	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Planning Area	Amount
10	n/a	60	6009	05	65521	6000	000000	CW001	n/a	n/a	n/a	n/a	n/a	n/a	\$77,500.00
20	n/a	60	6009	05	65521	6000	000000	CW001	n/a	n/a	n/a	n/a	n/a	n/a	\$8,000.00
30	n/a	60	6009	05	65521	6000	000000	CW001	n/a	n/a	n/a	n/a	n/a	n/a	\$30,000.00
40	n/a	60	6009	05	65521	6000	000000	CW001	n/a	n/a	n/a	n/a	n/a	n/a	\$22,500.00
50	n/a	60	6009	05	65521	6000	000000	CW001	n/a	n/a	n/a	n/a	n/a	n/a	\$30,000.00
60	n/a	60	6009	05	65521	6000	000000	CW001	n/a	n/a	n/a	n/a	n/a	n/a	\$22,500.00
70	n/a	60	6009	05	65521	6000	000000	CW001	n/a	n/a	n/a	n/a	n/a	n/a	\$20,000.00
80	n/a	60	6009	05	65521	6000	000000	CW001	n/a	n/a	n/a	n/a	n/a	n/a	\$30,000.00
90	n/a	60	6009	05	65521	6000	000000	CW001	n/a	n/a	n/a	n/a	n/a	n/a	\$17,500.00
100	n/a	60	6009	05	65521	6000	000000	CW001	n/a	n/a	n/a	n/a	n/a	n/a	\$20,000.00
110	n/a	60	6009	05	65521	6000	000000	CW001	n/a	n/a	n/a	n/a	n/a	n/a	\$12,500.00
120	n/a	60	6009	05	65521	6000	000000	CW001	n/a	n/a	n/a	n/a	n/a	n/a	\$216,089.00
130	n/a	60	6009	05	65521	6000	000000	CW001	n/a	n/a	n/a	n/a	n/a	n/a	\$50,000.00
140	n/a	60	6009	05	65521	6000	000000	CW001	n/a	n/a	n/a	n/a	n/a	n/a	\$25,000.00
150	n/a	60	6009	05	65521	6000	000000	CW001	n/a	n/a	n/a	n/a	n/a	n/a	\$5,000.00
160	n/a	60	6009	05	65521	6000	000000	CW001	n/a	n/a	n/a	n/a	n/a	n/a	\$62,500.00
	TOTAL														\$649,089.00

# **Template for Authorizing Appropriation**

If fewer than three lines are needed please delete rows
If more than 3 lines are needed lease insert rows.

Ord
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Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Section 3	Section 4	Section 5	Project ID	Amount
1												
2												
3												

## **Template To Authorize Transfer Between Different Funds**

If fewer than three lines are needed please delete rows If more than 3 lines are needed lease insert rows.

Ord
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## TRANSFER FROM

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1												
2												
3												

# TRANSFER TO:

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1												
2												
3												

# Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund

If fewer than three lines are needed please delete rows

If more than 3 lines are needed lease insert rows.

Ord
Number
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# **Transfer From:**

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
10	60	6009	03	63260	6000	000000	WT002	600907	n/a	n/a	n/a	n/a	\$600,000.00

#### Transfer To:

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
10	60	6009	05	65521	6000	000000	CW001	n/a	n/a	n/a	n/a	n/a	\$600,000.00