

AREA COMMISSION APPOINTMENT FORM

The Department of Neighborhoods maintains the database for the Area Commission members in the City of Columbus. The information on this form is used to process the Mayor's appointment and ensure timely and accurate distribution of meeting notices, training opportunities, and other City activities. Please complete all sections of the form with information about your recently elected/appointed commissioner within seven (7) days of the election/appointment. After completing and signing this form, please return it, along with the appointees resume and/or biography to your Neighborhood Liaison via email. Please contact your Neighborhood Liaison with any questions or comments.

Please Type

Area Commission Name	
Please check appropriate box ☒ New appointment ☐ Reappointment	Are there changes to this information? Yes ☐ No ☐
First Name	Jeremy H.
Last Name	Wachtel
Title (i.e. officer / commissioner)	COMMISSIONER
Address	612 S. Zeeb St Columbus, OH 43205
City	Columbus
State	OHIO
Zip Code	43205
Home Telephone	412-715-8653
Work Telephone	N/A
Email Address	jearemywachtel@hotmail.com
District/Designation	
Term Start Date	1-12-2019
Term Expiration	12-31-2021
Seat Succession	OPEN SEAT

Area Commission Chair Signature

ALL SECTIONS OF THIS FORM MUST BE COMPLETED

Jeremy H. Wachtel

612 S. 22nd Street, Columbus, OH 43205
e: jeremywachtel@hotmail.com
p: 412.715.8653

Civic and Philanthropic Summary

My humanitarian personality, positive attitude, and passion for the City of Columbus has driven participation in numerous philanthropic initiatives. These include neighborhood cleanups with the Livingston Avenue Area Commission, Senior Block Blitz repairs with the Columbus Landmarks Foundation, and regular participation with other community centered organizations. Participate in the 2018 South Side Leadership Academy compelled me to seek this Area Commissioner opportunity where I can make a greater impact on our community. Key leadership roles include:

Livingston Park Neighborhood Improvement Association . . . Columbus, OH 2017 - pres. TREASURER

Manage the financial affairs of the organization, including processing membership fees, reconciling bank statements, bill payment, and preparing financials for annual 501(c)(3) IRS submission. Member since 2016.

Lewis & Walker Community Garden . . . Columbus, OH VOLUNTEER 2017 - pres.

Participated in a successful 2017 Neighborhood Partnership Grant submission. Responsible for accounting for the 2018-2019 Grant award. I serve as a regular volunteer, performing routine lawn care and maintenance for the garden as well as project based participation with the reconstruction and building projects.

Professional Summary

I am a well-organized and productive operational contributor with exceptional interpersonal, time management, and problem solving skills. My extensive virtual and consumer facing experience has been established through ten+ years in the service industry. Roles include:

Providers For Healthy Living . . . Columbus, OH MEDICAL SCHEDULER Oct. 2018 - pres.

I schedule appointments, process cancellations, and coordinate new patient questions. Responsibilities also include general phone duties. Portions of this role were part of my responsibilities at my previous employer. My exceptional performance created the opportunity for a permanent position with this client.

Call Management Resources . . . Grandview, OH
CALL CENTER AGENT / DISPATCHER
Apr. 2016 - Sep. 2018

Employer is a premium call center serving local and national companies. Role included answering calls specific to each of the various companies and responding to the client questions, logging the calls, and routing the calls appropriately. Clients included property management companies, attorneys, doctors, and dozens of other organizations. I left this role to focus on one of the dedicated client accounts.

Buehler's Fresh Foods . . . Wooster, OH
PERSONAL SHOPPER
Sep. 2010 - Apr. 2016

Fulfilled the specific shopping needs of customers by completing their online grocery order. This included merchandise selection, packaging, and pickup coordination. Responsibilities also included on site and telephone support to discuss specific questions or needs. In addition to numerous client compliments on record with my employer, key notes on quarterly reviews show exemplary marks for punctuality, customer service, and job quality.

Coccia House Italian Ristorante . . . Wooster, OH
BARTENDER / SERVER
Nov. 2013 - Apr. 2016

Serving and bartending duties in an independent family restaurant. This was a part time supplemental weekend position where I was scheduled Thursday through Saturday and regularly tasked with opening and closing responsibilities.

The Melting Pot Restaurant . . . Pittsburgh, PA
SERVER
Jun. 2008 - Sep. 2010

General serving duties and private party events with occasional bartending.

Education

South Side Leadership Academy . . . Columbus, OH
2018 PARTICIPANT
Class of 2018

This is a unique leadership program designed to equip residents with the knowledge and tools to become agents of change in Columbus' urban neighborhoods. Participants make a positive impact in their neighborhoods by building upon existing assets of their communities. Education includes classroom-based learning and highly-engaging experiential learning opportunities.

The Ohio State University . . . Columbus, OH
Course of Study: JOURNALISM
2002 to 2005