

Land Stewardship Update Project, CIP 690557-100000, CT No. 2147 – Renewal #1

Information to be included in all Legislation Renewing a Contract:

- 1. The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>DAX #</u>	<u>City/State</u>	<u>Status</u>
Stantec Consulting Services	11-2167170 – 9/7/19	0462	Columbus/Ohio	MAJ

- 2. What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**

Requests for Proposals (RFP's) were opened on June 30, 2017.

- 3. List the ranking and order of all bidders.**

Stantec Consulting Services Inc. (only bidder)

- 4. Complete address, contact name, phone number, e-mail address, and original contract number for the successful bidder only.**

Stantec Consulting Services Inc.
1500 Lake Shore Drive, Suite 100, Columbus, Ohio 43204
Elie Sabbagh, P.E. 614-486-4383, Elie.Sabbagh@stantec.com
PO098680

- 5. A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract. The planning area should also be listed as well as any street or neighborhood names.**

The work performed to date by Stantec Consulting Services Inc. (Stantec) has included a preliminary assessment study, and development of the draft standards and sunset guidance documents (Phase 1) for the Land Stewardship Update project. During this Phase 1 portion of the planned work, Stantec and their project team evaluated the existing program, benchmarking against other comparable programs across the nation. Draft design standards were developed and a preliminary assessment study assessed the applicability using desktop analysis, field condition verification and adjacent property owner meetings using 45 sites across Hoover, Griggs, and O'Shaughnessy Reservoirs. The sites were selected to provide the range of environmental and geological characteristics. Based upon the draft design standards, a sunset guidance document was developed which provides a template to transition existing land stewardship agreements and land use (i.e. mowing and non-conforming structures) to the revised program.

This Renewal No. 1 will provide detailed eligibility determination and updated program implementation services (Phase 2) of the planned work for the Land Stewardship Update project. The detailed eligibility determination work will be based on the draft design standards and sunset guidance documents and conclude with the delivery of the final program and standards document along with individual land stewardship design and transition plans for all city-owned property adjacent to Hoover, Griggs, and O'Shaughnessy Reservoirs.

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It is the City's intent to enter into a future Renewal No. 2 to provide engineering services TBD as necessary (Phase 3) for the Land Stewardship Update project. These engineering services will include planned work addressing more complex concepts that may develop or be discovered during the initial two phases of this project, and unexpected situations requiring unique solutions or plans.

The Community Planning Area for this project is "N/A" since the project covers several communities.

6. An updated contract timeline to contract completion.

The total term of the engineering agreement is approximately three and a half years (40 months). This includes Engineering for all Phases, which includes: Preliminary Assessment Study, Draft Design Standards and Sunset Guidance document development Services (Phase 1), Detailed Eligibility Determination and Updated Program Implementation Services (Phase 2) and Engineering Services TBD as necessary (Phase 3).

Preliminary Assessment Study, Draft Design Standards and Sunset Guidance document development services (Phase 1) began during the first quarter of 2018. This renewal for the Detailed Eligibility Determination and updated program implementation services (Phase 2) services is for year 2 of the estimated three and a half year term and is anticipated to be completed second quarter 2020. Engineering Services TBD as necessary (Phase 3) will continue based upon completed work and lessons learned with Phase 2, which is currently estimated to be completed second quarter of 2021.

The estimated ending month and year of the agreement is May 2021.

7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.

The work performed under this project will update and improve the City's land stewardship program which will support the City's efforts to managed city-owned property adjacent to the drinking water sources of Hoover, O'Shaughnessy, and Griggs Reservoirs. In addition, the performed work will protect the environmental integrity of the city's properties along the reservoirs' shorelines, and the drinking water supplies, while addressing the city's willingness to allow adjacent property owners to perform stewardship activities on city property.

Planned work associated with services for Phase 2 will have outward communication and briefing with external stakeholders. Presentation and solicitation for comments on the draft standards is anticipated to be conducted during the second/third quarter of 2019. Two open house presentations on the updated program will be conducted during the fourth quarter of 2019.

Improvements to the existing land stewardship program will provide better transparent and consistent application of the program design standards across city-owned property for the

adjacent property owners. This program update will ensure to continue protection of the environmental integrity of the landscape through promoting riparian buffers (which reduce sedimentation), providing embankment stabilization, naturally filtering storm water runoff and other potential pollutant sources, and protecting the raw water supply for the City.

8. **A description of any and all renewals to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)**

This is the first renewal to the agreement.

9. **A full description of the work to be performed as part of the proposed contract renewal. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

This planned renewal provides funding for the detailed eligibility determination for all adjacent property owners interested in participating in the land stewardship program. The scope of services provides for development of a communication plan that incorporates elements/information gained through Phase 1 performed work, design standards eligibility determination for all adjacent property owners surrounding Hoover, O’Shaughnessy, and Griggs Reservoirs, sunset/transition plans for all current land stewardship agreements and non-conforming land usage based upon the sunset guidance document developed through Phase 1 performed work, and a final program and standards document to fully implement the revised program.

10. **An explanation of why the work to be performed as part of the contract renewal cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

The detailed eligibility determination and updated program implementation (Phase 2) services for this Contract Renewal No. 1 were included in the RFP advertisement for which the Division received proposals on July 28, 2017 from one interested firm. The current consultant has since gained detailed knowledge of the design standards criteria and city-owned reservoir property that is essential for completing the detailed eligibility for all adjacent property owners interested in participating in the land stewardship program. Awarding this work to a new consultant would require duplication of the preliminary assessment study work already performed, increasing project costs and extending the project schedule.

11. **A cost summary to include the original contract amount, the cost of each renewal to date (list each renewal separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.**

COST SUMMARY:

Phase 1 – Study and Preliminary Assessment (original CT amount)	\$ 529,500
Phase 2 - Detailed Eligibility Determination (current renewal request)	\$ 903,800
Phase 3 - Services TBD if necessary (future renewal estimate)	\$ 250,000

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Estimated Engineering Contract Cost Total \$1,683,300

12. An explanation of how the cost of the renewal was determined.

Stantec Consulting Services projected the hours/resources necessary to complete the Phase 2 Contract Renewal No. 1 services based on anticipated design needs and historical information from associated studies/Phase 1, and the resulting scope and cost was reviewed by the City.