

**Information to be included in all Legislation Modifying Contracts:**

**The names of all companies bidding or submitting an RFP or RFSQ for the original contract.**

Utility Resource Management Company, Inc.

**The location by City and State of all companies bidding or submitting an RFP or RFSQ for the original contract.**

Utility Resource Management Company, Inc. – Houston, TX 77007

**The status, Majority, MBE, FBE, of all companies bidding or submitting an RFP or RFSQ for the original contract.**

Utility Resource Management Company, Inc. – MAJ

**The name and location of the firm awarded the original contract and the Contract Number.**

Utility Resource Management Company, Inc.  
99 Detering St.  
Houston, TX 77007  
Contract # - PO047832

**A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.**

**Phase 1**

The work performed under this contract includes:

1. Evaluate billing records and metering operations to identify billing issues and field conditions.
2. Evaluate the Department's billing database.
3. Investigate any situation which appears to be the result of improper rate coding, billing, consumption, quantification, etc.
4. Present findings to the Department on a regular basis.

**Phase 2**

Utility Revenue Management Company, Inc. continued the work begun in Phase 1 as they investigated and evaluated additional records and determine areas needing corrective action.

**Phase 3**

Utility Revenue Management Company, Inc. will continue the work begun in Phase 1 as they investigate and evaluate additional records and determine areas needing corrective action.

#### Phase 4

Utility Revenue Management Company, Inc. will continue the work begun in Phase 1 as they investigate and evaluate additional records and determine areas needing corrective action.

#### **An updated contract timeline to contract completion.**

Phase 1 – February 2017 to November 2017  
Phase 2 – November 2017 to November 2018  
Phase 3 – November 2018 to November 2019  
Phase 4 – November 2019 to November 2020

#### **A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately)**

Mod. #1 – \$800,000 (PO092908)  
Mod. #2 – \$500,000 (PO152337)  
Mod. #3 – \$400,000 (Pending)

#### **A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation)**

This contract modification would consist of the same type of work described above in Phase 1.

#### **If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)**

This modification to extend the contract was anticipated, this modification is for funding of the fourth phase of this multi-year contract as provided for in the original contract terms. Additional funding will be needed based on validated cases of increased revenue as a result of work performed.

#### **An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation)**

This contract modification would consist of the same type of work described above (Phase 1).

#### **A cost summary to include the original contract amount, the cost of each modification to date (List each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.**

Original contract (Phase 1 – PO047832)	\$ 25,000.00
Modification #1 (Phase 2 – PO092908)	\$ 800,000.00

Ord. 2703-2018

Modification #2 (PO152337)	\$ 500,000.00
Modification #3 (Pending)	<u>\$ 400,000.00</u>
Total contract estimate to date	\$ 1,725,000.00