
**CITY OF COLUMBUS - BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF
COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)**

1. In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)

- ☐ An unanticipated breakdown created an unplanned, emergency need.
- ☐ The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
- ☐ Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
- ☐ Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- ☐ A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- ☒ Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: This contract will continue the contractual obligation that has been in place for several years in order maintain the catalog functions that integrates with Microsoft Dyanmics 2012 ERP System. Bidding a new catalog system will The original contract was entered into as a result of a RFP for the ERP System. At this time it not purdent to bid for a new catalog system since we are in the process of upgrading the current ERP system within the next year and this would cause integration issues during the upgrade of the new ERP system.

2. Informal bid procedure used: ☐ Yes ☐ No Explain: _____

3. Informal bids received and prices for each: _____

4. If lowest bid was not accepted, Explain: _____

Ordinance No.: 1963-2019

Approved By: Authorized Approval on Corresponding Legislative File
