

**CITY OF COLUMBUS
SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Verification of sole source:
(Why no other individual or business is capable of supplying the needed item)

- ☒ sole manufacturer/distributor
- ☐ sole company offering this unique service (manufacturer's warranty/product support)
- ☐ other _____

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2. Describe efforts to determine that the company was a sole source:

H.Y.O., Inc. dba Pengwyn is the sole local authorized distributor/provider for the Pengwyn OEM parts and services for these manufacturers' equipment owned by the City of Columbus.

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3. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

Only OEM parts are used for repairs of this equipment. No alternates are acceptable.

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4. Indicate how the price or fee structure was determined:

Published price list.

ORDINANCE #: 2106-2019

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE: _____
