

---

---

## CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM

TO ACCOMPANY LEGISLATION WHICH WAIVES  
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.  
(LIMIT YOUR RESPONSE TO THIS SHEET)

---

**1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)**

- ☒ Sole source manufacturer/distributor.
- ☐ Sole distributor authorized for this territory.
- ☐ Patented product purchased for owner/developer.
- ☒ Sole company offering this unique service.
- ☐ Other:

---

**2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:**

Letter received from company indicating that Hansen is the owner, manufacturer, and sole source provider of software maintenance and professional service for Customer Suite products.

---

**3. Describe efforts to determine/verify that the company is the sole source:**

Researched company website to verify that software resellers are not used for customized version of software utilized by Public Utilities.

---

**4. Indicate how the price or fee structure was determined:**

Hansen submitted a price quote, in line with prior year costs, that was accepted by the Department of Technology (DoT).

---

**Ordinance No.:** 2175-2019

**Approved By:** Authorized Approval on Corresponding Legislative File

---

---