

MEMORANDUM

To: Jennifer L. Gallagher
Director, Department of Public Service

From: Frank D. Williams
Administrator, Division of Infrastructure Management

Date: July, 26th 2019

Re: Paver with Trailer Bid Waiver Justification

Director, as you are aware the Street Maintenance section bid out a Paver with Trailer, in which the bid closed 6/27/19. Only two vendors submitted bids with one vendor only bidding the trailer portion. Southeastern was the only vendor to submit a bid with a paver and trailer together. However, Southeastern did not submit their exceptions to the bid in the allocated time, which makes them non-responsive.

In order to award Southeastern the bid the Division of Infrastructure would need a bid waiver. After reviewing the specs of the paver that Southeastern submitted Street Maintenance is comfortable with accepting the paver Southeastern submitted. By doing the bid waiver, it means Street Maintenance would receive the new paver around the time the new mill machine arrives. The Division needs the new paver to keep up the work performance of the new mill machine.

If the bid waiver is not an option, it would require the rebidding of the Paver with Trailer which prolongs the process of getting the paver by at least another 2-3 months with no guarantee other vendors will submit bids.