ORD #2943-2019

2017 – 2019 Construction Administration / Inspection Services – Mod #9
Morse West Booster Station Improvements, CIP No. 690473-100013, CT No. 2248
Westgate Tank Replacement, CIP No. 690537-100001, CT No. 2032

Information to be included in all Legislation Modifying a Contract:

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

Name	C.C. No.-Exp. Date	DAX #	City/State	Status
PRIME AE Group, Inc.	26-0546656 – 8/28/21	2102	Columbus, OH	MBE
DLZ Ohio, Inc.	31-1268980	4939	Columbus, OH	MBR
Stantec Consulting Services	11-2167170	0462	Columbus, OH	MAJ
CTL Engineering, Inc.	31-0680767	4209	Columbus, OH	ASN

2. **What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**
Requests for Proposals (RFP's) were opened on November 4, 2016.

3. **List the ranking and order of all bidders.**
   1. DLZ Ohio, Inc.
   2. Stantec Consulting Services, Inc.
   3. PRIME AE Group, Inc.
   4. CTL Engineering, Inc.

   *There was no specific ranking of bidders as all four firms that submitted will be awarded contracts. There was no "Evaluation Report' prepared for this contract.

4. **Complete address, contact name, phone number, e-mail address, and contract number(s) for the successful bidder only.**
PRIME AE Group, Inc.
8415 Pulsar Place, Suite 300, Columbus, OH 43240
Reggie Hood, P.E., (614) 839-0250, rhood@primeeng.com
Orig: PO060735 & PO060753, Mod #1: PO078653, Mod #2: PO086718, Mod #3: PO119667, Mod #4: PO133212, Mod #5: PO135465, Mod #6: PO174644, PO174648 & PO174652, Mod#7: PO182286, Mod #8: PO196843

5. **A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract. The planning area should also be listed as well as any street or neighborhood names.**
The work includes furnishing Construction Administration / Inspection services for the 2017 – 2019 fiscal years for Division of Sewerage and Drainage, Division of Water, Division of Power, and the Department of Finance and Management projects.

   The work includes full-time or part-time services including resident project inspection for any specific project identified. In general, the consultant will respond to the contractor's requests for information, respond to inquiries regarding the interpretation of the contract documents, review contractors' claims for additional services and costs, review quality or materials/equipment substitutions and provide

recommendations to the City, coordinate project submittals, schedule and chair progress meetings, and other services as directed by the City.

The original agreement included services for two Division of Water projects: General Construction and Acton Road Area Water Line Improvements.

Modification No. 1 included services for two Division of Power projects: Southeast Lions Park Underground Street Lighting Improvements and Livingston Avenue Underground Street Lighting Improvements.

Modification No. 2 included services for the Division of Power's McCutcheon Road Street Lighting Improvements project.

Modification No. 3 included services for the Division Water's Arcadia Avenue Area Water Line Improvements and 910 Dublin Road – Shower Room Renovations Projects.

Modification No. 4 included services for the Division of Power's Milo Grogan Standard, Milo Grogan Decorative, and Third Avenue Decorative Street Lighting Improvements Project.

Modification No. 5 included services for the Division of Power's Valleyview Street Lighting Improvements Project.

Modification No. 6 included services for three Division of Water projects: Valleyview Drive Area Water Line Improvements, Henderson Road Booster Station Upgrades, and Hap Cremean Water Plant (HCWP) Sludge Removal – Lagoon 2 (2019).

Modification No. 7 included services for the Division of Water's Arcadia Avenue Area Water Line Improvements Project and the Division of Power's Cleveland Avenue Decorative Street Lighting Improvements Project.

Modification No. 8 included services for the Divison of Power's Hall Road Street Lighting Improvements project.

Modification No. 9 (current) includes services for the Division of Water's Morse West Booster Station Improvements and Westgate Tank Replacement projects.

Community Planning Areas:
Morse West Booster Station Improvements – (99) Citywide – facility serves multiple areas of the City
Westgate Tank Replacement – (53) Greater Hilltop

Future modifications may be needed until the 2020 – 2023 agreements are established, but are unknown at this time.

6. <u>An updated contract timeline to contract completion.</u>

A. The original agreement allowed for a total term of how many years? 3 years (2017 through 2019)

B. Which year of the total term is this modification for? Year 3 of the 3 year term.

C. The specific duration of services on each project are negotiated between the contracting agency and the consultant.

Construction of the Morse West Booster Station Improvements project is expected to be completed in January 2021.

Construction of the Westgate Tank Replacement project is expected to be completed in July 2020.

7. **A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.**

The Division of Water does not have the personnel available to perform all of the duties necessary to administer and inspect construction of said projects; PRIME AE Group, Inc. will perform the services.

The goal of the Morse West Booster Station Improvements project is upgrade the two smaller pumps to match the performance of the six other larger pumps and help meet the increased demand in the area. Piping improvements will be completed to improve hydraulics and reduce energy losses.

The goal of the Westgate Tank Replacement project is to replace the existing 1MG water tank with a new 2MG water storage tank. The previously demolished tank exceeded its useful life and was no longer serviceable. The new tank will increase storage capacity of the Mound Pressure District. The Neighborhood Liaison has been contacted and informed of this project.

8. **A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)**

Modification No. 1:
PO078653
Ord# 1747-2017
Southeast Lions Park Underground SL Imp's - $22,585.90
Livingston Avenue Underground SL Imp's - $43,391.27

Modification No. 2:
PO086718
Ord# 2170-2017
McCutcheon Road Street Lighting Improvements - $32,806.63

Modification No. 3:
PO119667
Ord# 1172-2018
Arcadia Avenue Area Water Line Improvements - $474,997.97
910 Dublin Road – Shower Room Renovations - $60,000.00

Modification No. 4:
PO133212
Ord# 1844-2018
Milo Grogan and Third Avenue Street Lighting Improvements - $69,795.89

Modification No. 5:
PO135465
Ord #1970-2018

ORD #2943-2019

Valleyview Street Lighting Improvements - $60,888.21

Modification No. 6:
Ord #0878-2019
Valleyview Drive Area Water Line Improvements - $438,822.75
Henderson Road Booster Station Upgrades - $218,034.87
HCWP Sludge Removal – Lagoon 2 (2019) - $195,000.00

Modification No. 7:
Ord #1738-2019
Arcadia Avenue Area Water Line Improvements - $258,780.80
Cleveland Avenue Decorative Street Lighting Improvements - $96,868.25

Modification No. 8:
Ord # 2232-2019
Hall Road Street Lighting Improvements - $75,004.02

Modification No. 9 (current):
Ord #2943-2019
Morse West Booster Station Improvements - $142,239.22
Westgate Tank Replacement - $253,123.08

9. **A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**
The work includes furnishing Construction Administration and Inspection Services for two Division of Water projects: Morse West Booster Station Improvements and Westgate Tank Replacement

10. **If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)**
This is a three-year agreement for fiscal years 2017-2019 and modifications were anticipated and explained in the original legislation under Ordinance No. 0838-2017, in Modification No. 1 under Ordinance No. 1747-2017, in Modification No. 2 under Ordinance No. 2170-2017, in Modification No. 3 under Ordinance No. 1172-2018, in Modification No. 4 under Ordinance No. 1844-2018, in Modification No. 5 under Ordinance No. 1970-2018, in Modification No. 6 under Ordinance No. 0878-2019, in Modification No. 7 Ordinance No. 1738-2019, and in Modification No. 8 under Ordinance No. 2232-2019.

11. **An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**
Terms under the original Request for Proposal (RFP) indicated three firms were to provide Construction Administration and Inspection Services for projects in 2017, 2018, and 2019. The procurement process for selecting PRIME AE Group, Inc. was explained in Ordinance No. 0838-2017.

12. **A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.**

Original Agreement Amount:	$ 547,217.50	(PO060735 & PO060753)
Modification 1:	$ 65,977.17	(PO078653)

Modification 2:	$ 32,806.63	(PO086718)
Modification 3:	$ 534,997.97	(PO119667)
Modification 4:	$ 69,795.89	(PO133212)
Modification 5:	$ 60,888.21	(PO135465)
Modification 6:	$ 851,857.62	(PO174644, PO074648 & PO174652)
Modification 7:	$ 355,649.05	(PO182286)
Modification 8:	$ 75,004.02	(PO196843)
Modification 9 (current):	$ 395,362.30	
Total (Orig. + Mods. 1 - 9)	$2,989,556.36	

13. **An explanation of how the cost of the modification was determined.**
Cost proposals were provided by PRIME AE Group, Inc., reviewed by the Division of Water, and deemed acceptable.