

**ORDINANCE ATTACHMENT**

**Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund**

*If fewer than three lines are needed please delete rows*

*If more than 3 lines are needed lease insert rows.*

<b>Ord Number</b>	
2820-2019	

**Transfer From:**

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1	45	4501	10	69101	1000	100010	FN005						\$40,000.00

**Transfer To:**

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1	45	4550	03	63050	1000	100010	CW001						\$40,000.00

**ORDINANCE ATTACHMENT****AC Template (for authorizing expenditures)**

\*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

*\*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.*

<b>Ord Number</b>
2820-2019

<b>Type of AC Requested</b>	<b>Purchase Requisition (PR)#</b>
ACPO	n/a

Line # of AC	Procurement Category	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Planning Area	Amount
10	n/a	45	4550	03	63050	1000	100010	CW001							\$40,000.00
20	n/a	60	6001	03	63050	6300	000000	DU007	600114						\$915.00
30	n/a	60	6001	03	63050	6000	000000	DU007	600114						\$5,820.00
40	n/a	60	6001	03	63050	6100	000000	DU007	600114						\$6,525.00
50	n/a	60	6001	03	63050	6200	000000	DU007	600114						\$1,740.00
															\$55,000.00