

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other AEP offers Journeyman level, local, on-site training for our lineworker crews, field staff and supervisors that is not offered by any other organization. The training will have to be held at the AEP facilities.

2. Detailed explanation of reason (must be completed by division):

Training and employee retention is part of our division's primary goals for 2020 and beyond. We have determined that there needs to be hands-on journeyman training for our field crews in order to retain employees and to better prepare them for cross-functional job duties. We have reviewed several outside training programs, and found that AEP offers the most comprehensive 2-5 year program for our trade's professionals.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

N/A, no other organization was able to offer a 2-5 year training program with 5 complete apprenticeship program that include Station Electrician, Protection and Controls, Distribution Line, Underground Network and Meter Electrician. AEP also offers customized classes for additional training needs.

5. If lowest bid was not accepted, explain criteria for award:

N/A

ORDINANCE #: 0237-2020

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE: