

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- ☒ emergency breakdown causing unplanned need
- ☐ item to be purchased is of a perishable nature
- ☐ need to extend an existing contract
- ☒ there is not enough time to obtain formal bids to satisfy need
- ☐ non-price error on either the bidder's or the City's part in the bid proposal
- ☐ a new law or regulation requires immediate compliance
- ☐ other _____

2. Detailed explanation of reason (must be completed by division):

A bid waiver is being requested for this project as this contractor has had previous experience with our tower sites adding and removing of equipment. They are already familiar with these sites, their locations and the equipment installed on them. Currently one radio tower lighting system is failing intermittently and requires a complete replacement. Due to FAA requirements, the height of the towers and their proximity to air traffic, it would be in the best interest to the city that the work be accomplished as quickly as possible.

3. Informal procedure used:

- ☐ telephone quotations
- ☒ written quotations
- ☐ negotiations

4. Informal bids received and prices for each:na

5. If lowest bid was not accepted, explain criteria for award:na

ORDINANCE #: 0641-2020

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE: 3/11/2020
