

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- ☐ emergency breakdown causing unplanned need
- ☐ item to be purchased is of a perishable nature
- ☐ need to extend an existing contract
- ☒ there is not enough time to obtain formal bids to satisfy need
- ☐ non-price error on either the bidder's or the City's part in the bid proposal
- ☐ a new law or regulation requires immediate compliance
- ☐ other _____

2. Detailed explanation of reason (must be completed by division): There is an immediate need to align the development and installation of public artwork with the completion of necessary public infrastructure improvements within the Sullivant Avenue corridor, as that artwork will be integrated into components of said improvements. This critical coordination of related services effectively precludes a formal solicitation process because the design of those improvements already has commenced and construction is slated to begin next year. A waiver is also needed to meet community commitments for the completion of the project.

3. Informal procedure used:

- ☐ telephone quotations
- ☒ written quotations
- ☐ negotiations

4. Informal bids received and prices for each:

5. If lowest bid was not accepted, explain criteria for award:

ORDINANCE #: 1193-2020

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE: _____