

## TAB I: Assessing Responsiveness

version:2/22/2017

PROJECT:	Hap Cremean Water Plant Sludge Line Improvements	Bid Date:	April 29, 2020
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Department/Division:	Public Utilities	Initial Apparent Low Bidder:	Complete Gen'l
Section:	Water	Initial Apparent Low Bid :	\$ 7,226,426.28

Bids from Apparent lowest to highest:		Apparent Low	2nd	3rd	4th	5th	6th
CIP No.	690510-100004	COMPANY NAME	COMPANY NAME	COMPANY NAME	COMPANY NAME	COMPANY NAME	COMPANY NAME
Project Manager:	Ryan Shonk, P.E.	Complete Gen'l					
Engineer's Estimate:	\$ 5,637,011.61	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount
		\$ 7,226,426.28					
		-100.00%					

PART IA: Responsiveness Criteria, General Provisions (329.20)		INPUT "YES" FOR POSITIVE RESPONSE OR "NO" FOR NEGATIVE RESPONSE (all "yes" answers needed for responsive bid)					
a	The bidder is <b>pre-qualified</b> responsible or prequalified provisionally responsible at time of bid due date. (329.20)(c)	YES					
b	The bid <b>contains</b> the full name of every person or company interested in the same and such other relevant information as the city agency deems appropriate. (329.20)(g) <b>FORM B1</b>	YES					
c	The bidder <b>submitted</b> , with bid, an affidavit stating: (1) That as of the date of bid submission, there have been no changes in the information disclosed in its application for responsibility prequalification; or (2) That changes in the information disclosed in the bidder's application for responsibility prequalification have been reported to director of finance and management or designee and that the bidder is still prequalified responsible or provisionally responsible. (329.20)(d) <b>FORM B9</b>	YES					
d	If applicable, the bidder listed a (sub)contractor(s) with an <b>active water or sewer contractor tappers license (CMS 107.02)</b>	YES					
e	Digital ID on bid is from a person authorized to enter into contract on behalf of the company ("name of person signing contract" on Signature Affidavit must match the name on the Digital ID). <b>Proposal Signature Affidavit</b>	YES					
f	There is <b>no evidence</b> of collusion among the bidders. (329.20)(e)	NA					
BID IS:		RESPONSIVE					

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Engineer's Estimate:	\$ 5,637,011.61	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount
		\$ 7,226,426.28					
PART IB: Responsiveness Criteria, Subcontractors (329.20)		INPUT "YES" FOR POSITIVE RESPONSE OR "NO" FOR NEGATIVE RESPONSE (all "yes" answers needed for responsive bid)					
a	The bidder provided a list of subcontractors with bid or indicated there were not any subcontracting opportunities. (329.20)(h)(1) FORM B5	YES					
b	If subcontractors are listed, Bidder indicated which subcontractors are licensed construction trade subcontractors. (329.20)(h)(2) FORM B5 (If no licensed trade subcontractors are listed, enter "NA")	NA					
c	If licensed trade subcontractors are listed, the bidder proposed pre-qualified responsible or provisionally responsible licensed trade subcontractors. (329.20)(h) (If no licensed trade subcontractors are listed, enter "NA")	NA					
d	If subcontractors are listed, the bidder listed the division/section of work under which the sub is performing. (329.20)(h)(5) (If no subcontractors are listed, enter "NA") FORM B5	NA					
e	If subcontractors are listed and the bidder listed more than one subcontractor per division/section of work, did the bidder explain why more than one sub is listed for the division/section of work? (329.20)(h)(5) (If no licensed trade subcontractors are listed, enter "NA") FORM B5	NA					
f	Bidder stated, via affidavit, that its proposed licensed construction trade subcontractors are pre-qualified responsible or provisionally responsible. (329.20)(h)(3) Form B9 (If no licensed trade subcontractors are listed, enter "NA")	NA					
g	Bidder did not bid subcontractors who were currently suspended or debarred by the city. (329.20)(h)(4) (see links on Tab 5)	YES					
BID IS:		RESPONSIVE					

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Section:	Water	Initial Apparent Low Bid :	\$ 7,226,426.28

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Project Manager:	Ryan Shonk, P.E.	Complete Gen'l					
Engineer's Estimate:	\$ 5,637,011.61	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount
		\$ 7,226,426.28					
PART IC: Responsiveness Criteria, Bid Specific (329.23)		INPUT "YES" FOR POSITIVE RESPONSE OR "NO" FOR NEGATIVE RESPONSE (all "yes" answers needed for responsive bid)					
a	Bidder <b>did not</b> submit more than one bid for same work. (See referenced code section for full text.) (329.23)(f)(1)(a)	YES					
b	Bidder <b>acknowledged</b> addenda. (329.23)(f)(1)(e)	YES					
c	Bidder <b>complied</b> with technical pre-qualification requirements/specification requirements where applicable. (329.23)(f)(1)(c)	YES					
d	The bid <b>contains</b> no conditions or qualifications not provided in the invitation for bid. (329.23)(f)(1)(d)	YES					
e	Bidder added <b>no</b> provisions reserving right to accept or reject award. (329.23)(f)(1)(f)	YES					
f	Bidder <b>submitted</b> a bid guarantee. (329.23)(f)(1)(i) <b>FORM B2</b>	YES					
g	Bidder <b>did not submit</b> an irregular bid guarantee. (329.23)(f)(1)(i) <b>FORM B2</b>	YES					
h	Bid prices <b>are</b> materially balanced. (329.23)(f)(1)(b) <b>FORM B3</b>	YES					
i	Bid contains <b>no</b> irregularities or deviations from the bid that affect bid amount. (329.23)(f)(1)(j) and (329.23)(f)(1)(e)	YES					
j	Bidder <b>submitted</b> a unit price for each contract item listed, if required. (329.23)(f)(1)(g) <b>FORM B3 (If a unit price is not an option, enter "NA")</b>	YES					
k	Bidder <b>submitted</b> a lump sum price if required. (329.23)(f)(1)(h) <b>FORM B3 (If lump sum is not an option, enter "NA")</b>	NA					
l	Bidder <b>has complied</b> with section 329.20(h) regarding subcontractors. (329.23)(f)(1)(k) <b>FORM B5</b>	YES					
m	Bid <b>does not</b> contain alterations, omissions, errors, such that it <b>does</b> respond to the bid documents. (329.23)(f)(1)(j)	YES					
n	Bid <b>responds</b> to bid documents in all material respects. (329.23)(f)(1)(e)	YES					
o	Bid <b>is</b> complete. (329.23)(f)(1)(e)	YES					
BID IS:		RESPONSIVE					

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Section:	Water	Initial Apparent Low Bid :	\$ 7,226,426.28

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Project Manager:	Ryan Shonk, P.E.	Complete Gen'l					
Engineer's Estimate:	\$ 5,637,011.61	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount
		\$ 7,226,426.28					

PART ID: Responsiveness Criteria, Contract Compliance		A "no" answer in Part IE will not necessarily render a bid non-responsive. Bidder must have a valid contract compliance no. prior to contract execution.					
a	The "Evaluated Low Bidder" has an active contract compliance number at the time of bid.	YES					

Bid Responsiveness, Waiver Considerations:	Bid Responsive, Continue to Part II	Waiver Legislation Required to Contract; Contact Fiscal Office	Waiver Legislation Required to Contract; Contact Fiscal Office	Waiver Legislation Required to Contract; Contact Fiscal Office	Waiver Legislation Required to Contract; Contact Fiscal Office	Waiver Legislation Required to Contract; Contact Fiscal Office
Proceed to Part II?	YES					

LOWEST RESPONSIVE BID, TAB I	\$ 7,226,426.28	Manually Enter Amount
LOWEST RESPONSIVE BIDDER, TAB I	Complete Gen'l	Manually Enter Information

## TAB II: Assessing Responsibility

<b>PROJECT:</b>	<b>Hap Cremean Water Plant Sludge Line Improvements</b>	<b>Bid Date:</b>	<b>April 29, 2020</b>
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<b>Department/Division:</b>	<b>Public Utilities</b>	<b>Responsive Low Bidder (from Tab I):</b>	<b>Complete Gen'l</b>
<b>Section:</b>	<b>Water</b>	<b>Responsive Low Bid (from Tab I):</b>	<b>\$ 7,226,426.28</b>

<b>CIP No.</b>	<b>690510-100004</b>	<b>COMPANY NAME</b>	<b>COMPANY NAME</b>	<b>COMPANY NAME</b>	<b>COMPANY NAME</b>	<b>COMPANY NAME</b>	<b>COMPANY NAME</b>
<b>Project Manager:</b>	<b>Ryan Shonk, P.E.</b>	<b>Complete Gen'l</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>
<b>Engineer's Estimate:</b>	<b>\$ 5,637,011.61</b>	<b>Initial Bid Amount</b>	<b>Initial Bid Amount</b>	<b>Initial Bid Amount</b>	<b>Initial Bid Amount</b>	<b>Initial Bid Amount</b>	<b>Initial Bid Amount</b>
		<b>\$ 7,226,426.28</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>PART IIA: 329.23 (2) Responsibility Criteria</b>		<b>INPUT "YES" FOR POSITIVE RESPONSE OR "NO" FOR NEGATIVE RESPONSE (1 point for each "yes", 0 for "no")</b>					
<b>a</b>	Based on bid amount (as compared to other bids) no further documentation needed (i.e., bid statistically comparable to others). <b>FORM B3, SPECIFICATIONS</b>	<b>YES</b>					
<b>b</b>	The bidder has demonstrated to the city's satisfaction adequate and appropriate <b>SPECIALIZED EQUIPMENT</b> for the project. <b>FORM B6, SPECIFICATIONS</b>	<b>YES</b>					
<b>c</b>	The bidder has demonstrated to the city's satisfaction adequate and appropriate <b>HUMAN RESOURCES</b> for the project. <b>FORM B6, SPECIFICATIONS</b>	<b>YES</b>					
<b>d</b>	The bidder has actively engaged in the construction industry. <b>FORM B7</b>	<b>YES</b>					
<b>e</b>	The bidder has experience in the area of construction service for which the bid has been submitted. <b>FORM B7</b>	<b>YES</b>					
<b>f</b>	The bidder has a successful record of complying with and meeting completion deadlines. <b>FORM B7</b>	<b>YES</b>					
<b>g</b>	The bidder has a successful record of controlling costs on similar construction projects. <b>FORM B7</b>	<b>YES</b>					
<b>h</b>	The bidder has no (substantial) uncompleted work that would hinder the success of the project. <b>FORM B8</b>	<b>YES</b>					
<b>Responsibility Score:</b>		<b>8</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Continue to TAB 3?</b>		<b>YES</b>					

↑  
Manually Enter Information

## TAB III. Assessing Local Bidder

<b>PROJECT:</b>	<b>Hap Cremean Water Plant Sludge Line Improvements</b>	<b>Bid Date:</b>	<b>April 29, 2020</b>
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<b>Department/Division:</b>	<b>Public Utilities</b>	<b>Evaluated Low Bidder (from Tabs I and II):</b>	<b>Complete Gen'l</b>
<b>Section:</b>	<b>Water</b>	<b>Evaluated Low Bid (from Tabs I and II) :</b>	<b>\$ 7,226,426.28</b>

<b>CIP No.</b>	<b>690510-100004</b>	<b>COMPANY NAME</b>	<b>COMPANY NAME</b>	<b>COMPANY NAME</b>	<b>COMPANY NAME</b>	<b>COMPANY NAME</b>	<b>COMPANY NAME</b>
<b>Project Manager:</b>	<b>Ryan Shonk, P.E.</b>	<b>Complete Gen'l</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>
<b>Engineer's Estimate:</b>	<b>\$ 5,637,011.61</b>	<b>Bid Amount</b>	<b>Bid Amount</b>	<b>Bid Amount</b>	<b>Bid Amount</b>	<b>Bid Amount</b>	<b>Bid Amount</b>
		<b>\$ 7,226,426.28</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>
<b>PART III: 329.(01)(u) and 329.212 Local Bidder</b>							

	<b>IS BID LOCAL?</b>	<b>YES</b>					
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To look up if a bidder is local, use the Office of Construction Prequalification's list located at

[X:\Construction Prequalification](#)

<b>PART IIIA:</b>	
<b>step 1</b>	<p>IF <b>APPARENT LOW BID IN PART II IS LOCAL</b>, <b>STOP</b>. Skip steps 2-5 and enter data in Steps 6 &amp; 7 and continue to TAB IV.</p> <p>IF <b>APPARENT LOW BID IN PART II IS NOT LOCAL</b>, <b>CONTINUE TO STEP 2</b> (see above for apparent low bid and bidder information)</p>

<b>Part IIIB:</b>							
<b>step 2</b>	Percentage difference of bid from apparent NON-LOCAL, LOW BID.	<b>0.000%</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>
<b>step 3</b>	Is amount in prior step <b>WITHIN ONE PERCENT (1%) OF THE LOW BID?</b>	<b>YES</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>
<b>step 4</b>	If <b>step 3</b> is "yes", <b>SEE PROCEDURES ON SHAREPOINT SITE. DID AGENCY FOLLOW PROCEDURES FOR BIDDER RELATING TO CITY CODE SECTIONS 329.212 (INDICATE IF NA)?</b>						
<b>step 5</b>	INPUT NEW BID AMOUNT FOR BIDDER, IF APPLICABLE, OR ZERO (\$0)						

<b>Part IIIC:</b>	
<b>step 6</b>	<b>REVISED LOW BID AMOUNT, TAB IIIB:</b>
<b>step 7</b>	<b>REVISED LOW BIDDER, TAB IIIB:</b>

\$ 7,226,426.28

Manually Enter Amount

Complete Gen'l

Manually Enter Information

## TAB IV. Calculating Environmental Preference

<b>PROJECT:</b>	<b>Hap Cremean Water Plant Sludge Line Improvements</b>	<b>Bid Date:</b>	<b>April 29, 2020</b>
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<b>Department/Division:</b>	<b>Public Utilities</b>	<b>Evaluated Low Bidder (from Tabs I, II and III):</b>	<b>Complete Gen'l</b>
<b>Section:</b>	<b>Water</b>	<b>Evaluated Low Bid (from Tabs I, II and III) :</b>	<b>\$ 7,226,426</b>

<b>CIP No.</b>	<b>690510-100004</b>	<b>COMPANY NAME</b>	<b>COMPANY NAME</b>	<b>COMPANY NAME</b>	<b>COMPANY NAME</b>	<b>COMPANY NAME</b>	<b>COMPANY NAME</b>
<b>Project Manager:</b>	<b>Ryan Shonk, P.E.</b>	<b>Complete Gen'l</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>
<b>Engineer's Estimate:</b>	<b>\$ 5,637,011.61</b>	<b>Bid Amount</b>	<b>Bid Amount</b>	<b>Bid Amount</b>	<b>Bid Amount</b>	<b>Bid Amount</b>	<b>Bid Amount</b>
		<b>\$ 7,226,426.28</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>
<b>PART IV: 329.(17) Environmental Preference</b>							
<b>Apparent Low Bid:</b>	<b>\$ 7,226,426.28</b>	<b>Apparent Low Bidder:</b>	<b>Complete Gen'l</b>				

<b>PART IV: 329.(17) Environmental Preference</b>							
<b>step 1</b>	Did apparent/evaluated low bidder submit "environmentally preferable" bid? Answer "YES" or "NO" for apparent low bidder. For all other bidder's, input "NA"	<b>YES</b>					
<b>step 2</b>	Excluding apparent low bidder, did bidder submit "environmentally preferable" bid?	<b>NA</b>					
<b>step 3</b>	<b>STOP. If apparent/evaluated low bidder submitted an environmentally preferable bid, then the apparent/evaluated low bidder is lead bidder for Tab 4. Ignore the data in Steps 4-6, complete Step 7, and proceed to Tab 5.</b>  <b>If the apparent/evaluated low bidder did not submit an environmentally preferable bid, proceed to Steps 6 and 7.</b>						
<b>step 4</b>	Calculate environmental preference for each bid. It is up to five percent (5%) of the non-environmental low bid, for a maximum of \$20,000 per bid.	<b>0.000%</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>
<b>step 5</b>	Preference amount for each eligible bid (if 0, then no environmental preference was applied).	<b>\$ -</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>
<b>step 6</b>	Bid amount less environmental preference, except if both claim environmental preference; in that case, both claiming EP cancels it for both	<b>\$ 7,226,426.28</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>
<b>step 7</b>	<b>Low Bid Amount:</b> <b>\$ 7,226,426.28</b> <b>Low Bidder:</b> <b>Complete Gen'l</b>						

↑  
Manually Enter Amount

↑  
Manually Enter Information

## TAB 6: U.S. and Ohio EPA Requirements

version: 2/22/2017

PROJECT:	Hap Cremean Water Plant Sludge Line Improvements	Bid Date:	April 29, 2020
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Department/Division:	Public Utilities	Initial Apparent Low Bidder:	Complete Gen'l
Section:	Water	Initial Apparent Low Bid :	\$ -

Bids from Apparent lowest to highest:		Apparent Low	2nd	3rd	4th	5th	6th
CIP No.	690510-100004	COMPANY NAME	COMPANY NAME	COMPANY NAME	COMPANY NAME	COMPANY NAME	COMPANY NAME
Project Manager:	Ryan Shonk, P.E.	Complete Gen'l	\$ -	\$ -	\$ -		
Engineer's Estimate:	\$ 5,637,011.61	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount	Initial Bid Amount
		\$ 7,226,426.28	\$ -	\$ -	\$ -		
-100.00%							
Responsiveness Criteria, WPCLF/WSRLA Compliance		A "NO" answer will not necessarily render a bid non-responsive. Bidder must have all forms completed and required information submitted prior to contract execution. Delay in providing this information may result in delay of loan award and affect project schedule.					
FORM B10	The "Evaluated Low Bidder" has completed, signed, and returned the Contractor Equal Employment Opportunity (EEO) Certification Form	Yes					
FORM B11	The "Evaluated Low Bidder" has completed, signed, and returned the US EPA Certification Regarding Debarment, Suspension, and Other Responsibility Matters Form	Yes					
FORM B12.2	The "Evaluated Low Bidder" has provided a completed and signed US EPA Form 6100-3 from each proposed subcontractor	Yes					
FORM B12.3	The "Evaluated Low Bidder" has completed, signed, and returned US EPA Form 6100-4	Yes					
GOOD FAITH EFFORTS	The "Evaluated Low Bidder" has NOT met the EPA Disadvantaged Business Enterprise (DBE) Utilization Goals of 1.3% MBE and 1.0% WBE, so documentation of Good Faith Efforts to solicit DBE participation has been provided.	NA					
FORM B14	The "Evaluated Low Bidder" has completed, signed, and returned the American Iron and Steel (AIS) Acknowledgement Form	Yes					

LOWEST RESPONSIVE BID, TAB I	\$ 7,226,426.28
LOWEST RESPONSIVE BIDDER, TAB 6	Complete Gen'l

Manually Enter Amount

Manually Enter Information



## TAB V. Miscellaneous

Apparent Low Bidder/Bid:	Complete Gen'l	\$ 7,226,426.28
Project:	Hap Cremean Water Plant Sludge Line Improvements	

Other "responsible"  
requirements 329.23(f)(2)(e)

With respect to a bidder whose bid is determined to be 10% or more below that of the next lowest bidder, [do they have] supplemental details regarding the bid and/or historical information regarding performance and costs on similar contracts to demonstrate the bidder's ability to complete the contract at the price specified.

Bidders	Complete Gen'l	0	0	0	0	0
Bid	\$ 7,226,426.28	\$ -	\$ -	\$ -	\$ -	\$ -
Percent Difference btwn Bid and Next Highest Bid	-100.00%					

Is any bidder 10% or more below the next bidder?

NO

If yes, does the lower bidder's TAB 2 evaluation have 'yes' answers for questions c, d, g, and h?

YES

If yes, low bidder is "responsible" under this provision.

**Bid Guarantee Requirements** Below are the required documents for each bid guarantee type allowed.

Is the guarantee greater than or equal to 10% of the bid?

YES

Did the bidder submit all of the required documents based upon the guarantee submitted?

YES

Bid Bond

Bond on City's bond form

Surety power of attorney

Most recent surety financial statement

Current Ohio Dept. of Insurance Certificate of Compliance

**Contract Compliance**

Are all subcontractors contract compliant? Required before the contract can be executed.

YES

If there are not any subcontractors, choose N/A.

**Foreign/Non-Ohio Corp**

Is the corporation foreign or the individual or partnership a non-resident of the State of Ohio?

NO

If yes, business entity shall register with the Ohio Secretary of State's Office for the purpose of accepting service of summons, in any action in law or equity, or both, brought in the State of Ohio.

N/A

This is required before the contract is awarded. "Awarded" means before the Director accepts/approves the bid

<http://www.sos.state.oh.us/>

Award recommendation: After evaluation of the bids, I recommend the following contractor be awarded the contract for:

Project Name: Hap Cremean Water Plant Sludge Line Improvements

Recommended Bidder: Complete General Construction Co.

Contract Amount: \$ 7,226,426.28

Evaluator's Name: Missy Smith

Evaluation Completion Date: 4/30/2020

**TAB VII: Notes**

**Overall bid questions:**

**PM's responses:**

(IC-c):

1. Are there any technical requirements / specifications required? If so, does the lowest bidder meet them?

NO

Complete General:

(IIA-a): Statistically Comparable?

Bidder is 28% higher than Engineer's Estimate. Will need evaluated.

Refer to PM and DP letter of  
recommendations