## ORDINANCE ATTACHMENT

## AC Template (for authorizing expenditures)

\*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

\*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.



Type of AC	Purchase
Requested	Requisition (PR)#
ACPO	

Line # of AC	Procurement Category	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Planning Area	Amount
10		27	2701	02	62010	1000	100010	CS001							15,000.00
20		27	2701	03	63050	1000	100010	CS001							20,000.00
30															

## **ORDINANCE ATTACHMENT**

Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund

*If fewer than three lines are needed please delete rows* 

If more than 3 lines are needed lease insert rows.

Ord Number
2026-2020

## **Transfer From:**

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1	2701	03	63050	1000	100010	CS001						(\$15,000)
2												
3												

Transfer To:

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1	2701	02	62010	1000	100010	CS001						\$15,000
2												
3												