ORDINANCE ATTACHMENT

AC Template (for authorizing expenditures)

*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.

Ord
Number

Type of AC Requested	Purchase Requisition (PR)#
ACPO	

Line # of AC	Procurement Category	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Planning Area	Amount
10		20	20-01	03	63920	2291		CW001							20,000.00

ORDINANCE ATTACHMENT

Template for Authorizing Appropriation

If fewer than three lines are needed please delete rows
If more than 3 lines are needed lease insert rows.



Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Section 3	Section 4	Section 5	Project ID	Amount
1	20	20-01	03	63920	2291		CW001					10,000.00
1	20	20-01	10	69101	1000	100018	CW001					10,000.00

ORDINANCE ATTACHMENT

Template To Authorize Transfer Between Different Funds

Ord Number									

TRANSFER FROM (10/69101)

Line #	Dept.	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1	20	2001	10	69101	1000	100018	CW001						\$ 10,000.00
2			10	69101									
3			10	69101									
Transfer CASH OUT												\$ 10,000.00	

TRANSFER TO (80/49001)

Line #	Dept.	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field		Amount
1	20	2001	80	49001	2291		CW001						\$	10,000.00
2			80	49001										
3			80	49001										
Transfer CACILIA													ф	10 000 00

Transfer CASH IN \$ 10,000.00