

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Limitation in the amount of consultants to provide services for the specific needs of our Department, given Trinity's breadth and such reach in years of providing diversity, equity and inclusion programs within cities, within park systems.

2. Detailed explanation of reason (must be completed by division):

TTC's services are unique, innovative and highly specialized. The Department needed to find a provider with experience working with government, specifically recreation and parks agencies, however have them not limited to only the government sector. There is also a sense of urgency in securing this experienced firm given the major shifts currently happening in our society and culture—both nationally and locally. It is essential we secure these unique services from this qualified firm so that we can address some of the deep challenges facing our agency and position ourselves to be proactive in addressing issues and opportunities brought-on as we enhance our efforts around diversity, equity, and inclusion. Trinity Transition Consultants will provide the methodology and approach that crafted for our Department, addressing unique challenges and opportunities to prepare us for "readiness for change".

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

5. If lowest bid was not accepted, explain criteria for award:

ORDINANCE #:

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE:

2.25.21
