

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- ☐ emergency breakdown causing unplanned need
- ☐ item to be purchased is of a perishable nature
- ☐ need to modify and extend an existing contract
- ☐ there is not enough time to obtain formal bids to satisfy need
- ☐ non-price error on either the bidder's or the City's part in the bid proposal
- ☐ a new law or regulation requires immediate compliance
- ☒ other Using vendor preferred by Franklin County Corrections Center

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2. Detailed explanation of reason (must be completed by division):

Franklin County utilizes Elford Inc. to provide interior renovations to many of its facilities including the Franklin County Correction Center. This knowledge and history of working in Franklin County Facilities will allow for renovations to be completed quickly and to Franklin County's standards.

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3. Informal procedure used:

- ☐ telephone quotations
- ☒ written quotations
- ☐ negotiations

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4. Informal bids received and prices for each:

Received quote for vendor.

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5. If lowest bid was not accepted, explain criteria for award:

Lowest bid is accepted.

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ORDINANCE #: 0684-2021

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE: \_\_\_\_\_

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