AC Template (for authorizing expenditures)

*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.

Ord										
Number										
1928-2021										

Type of AC	Purchase
Requested	Requisition (PR)#
ACPO	

Talend

Line # of AC	Procurement Category	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Planning Area	Amount
10	NA	47	4702	03	66530	5105	000000	IT020	470201	IT03	NA	470068 - 100000	NA	99	\$ 341,865.55
20	NA	47	4701	03	63050	5100	510001	CW001	470104	IS02	IT1308	NA	NA	99	\$ 6,100.00
30	NA	47	4701	03	63050	5100	510001	CW001	470104	IS02	IT1309	NA	NA	99	\$ 38,800.00
40	NA	47	4701	03	63050	5100	510001	CW001	470104	IS02	IT1310	NA	NA	99	\$ 43,500.00
50	NA	47	4701	03	63050	5100	510001	CW001	470104	IS02	IT1311	NA	NA	99	\$ 11,600.00

TOTAL: \$ 441,865.55

Template for Authorizing Appropriation

If fewer than three lines are needed please delete rows If more than 3 lines are needed lease insert rows.

Ord
Number

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Section 3	Section 4	Section 5	Project ID	Amount

Template To Authorize Transfer Between Different Funds

If fewer than three lines are needed please delete rows
If more than 3 lines are needed lease insert rows.

	Ord
	Number
ſ	

TRANSFER FROM

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1												

TRANSFER TO:

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1												

Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund

If fewer than three lines are needed please delete rows If more than 3 lines are needed lease insert rows.

Ord
Number

Transfer From:

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1												
2												
3												

Transfer To:

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1												
2												
3												