

**ORDINANCE ATTACHMENT**

### AC Template (for authorizing expenditures)

\*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

*\*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.*

Ord
Number

Type of AC Requested	Purchase Requisition (PR)#

[illegible]

**ORDINANCE ATTACHMENT****Template for Authorizing Appropriation***If fewer than three lines are needed please delete rows**If more than 3 lines are needed lease insert rows.*

Ord Number
2748-2021

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Section 3	Section 4	Section 5	Project ID	Amount
1	50	5001	01	61101	2251	n/a	HE003	500108	HE15	n/a	G502147	-
2	50	5001	02	62000	2251	n/a	HE003	500108	HE15	n/a	G502147	3,500.00
3	50	5001	03	63000	2251	n/a	HE003	500108	HE15	n/a	G502147	5,000.00

8,500.00

## Template To Authorize Transfer Between Different Funds

*If more than 3 lines are needed lease insert rows.*

Ord Number
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[illegible][illegible]

## ORDINANCE ATTACHMENT

### Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund

*If fewer than three lines are needed please delete rows*

*If more than 3 lines are needed lease insert rows.*

Ord Number
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**Transfer From:**[illegible]**Transfer To:**[illegible]