



## Legislation Details (With Text)

**File #:** 0476-2016      **Version:** 1

**Type:** Ordinance      **Status:** Passed

**File created:** 2/11/2016      **In control:** Public Service & Transportation Committee

**On agenda:** 3/14/2016      **Final action:** 3/17/2016

**Title:** To authorize the Director of Public Service to modify and extend a contract with Comserv Building Maintenance LLC for janitorial services; to authorize the expenditure of \$18,000.00 from Fund 5518 Public Inspection Services and Fund 2241 Private Inspection Services; and to declare an emergency. (\$18,000.00)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Janitorial Contract Extension Financials

Date	Ver.	Action By	Action	Result
3/17/2016	1	CITY CLERK	Attest	
3/16/2016	1	MAYOR	Signed	
3/14/2016	1	COUNCIL PRESIDENT	Signed	
3/14/2016	1	Columbus City Council	Approved	Pass

### 1. BACKGROUND

This ordinance authorizes the Director of Public Service to enter into contract modification number 2 with Comserv Building Maintenance LLC for an amount up to \$18,000.00 for janitorial services at 1800 E. 17<sup>th</sup> Avenue.

Contract number EE014026 authorized the Director of Public Service to enter into a service agreement with Comserv Building Maintenance LLC for janitorial services at 1800 E. 17<sup>th</sup> Avenue. This agreement was reached by advertising the request for janitorial services on Vendor Services from 1/21/14 through 2/6/14. Contract EE014026 was executed on 3/2/14 with an expiration date of 2/28/15, with the option to extend the agreement for two additional one-year periods.

The purpose of modification number 2 is to extend the contact for one year.

Original Contract Amount:	\$16,154.00
Modification No. 1 Amount:	\$18,000.00
Modification No. 2 Amount:	<u>\$18,000.00</u>
Total Contract Amount:	\$52,154.00

### 2. CONTRACT COMPLIANCE INFORMATION

The contract compliance number for Comserv Building Maintenance LLC is 27-3600764. The expiration date is 03/23/17.

### 3. FISCAL IMPACT

Funds in the amount of \$18,000.00 are available and budgeted for this expenditure in Fund 5518 Public Inspection Services and Fund 2241 Private Inspection Services within the Department of Public Service.

### 4. EMERGENCY DESIGNATION

Emergency action is requested to provide continuous janitorial services to maintain the sanitation of 1800 E. 17<sup>th</sup> Avenue.

To authorize the Director of Public Service to modify and extend a contract with Comserv Building Maintenance LLC for janitorial services; to authorize the expenditure of \$18,000.00 from Fund 5518 Public Inspection Services and Fund 2241 Private Inspection Services; and to declare an emergency. (\$18,000.00)

**WHEREAS**, the Department of Public Service advertised for janitorial services on Vendor Services and the contract was awarded to Comserv Building Maintenance LLC, for the period 3/2/14 to 2/28/15 with the option to extend for two additional one year periods; and

**WHEREAS**, Ordinance Number 0446-2015 modified the contract to extend the term for the period 3/1/15 to 2/28/16; and

**WHEREAS**, this ordinance authorizes the Director of Public Service to modify and extend the contract for the second additional one year period for an amount up to \$18,000.00 for janitorial services at 1800 E. 17<sup>th</sup> Avenue for the period 2/28/16 through 3/1/17; and

**WHEREAS**, an emergency exists in the usual daily operation of the Department of Public Service in that it is immediately necessary to authorize the Director to modify said service agreement and authorize the expenditure of such funds to provide continuous janitorial services to maintain the sanitation of 1800 E. 17<sup>th</sup> Avenue, thereby immediately preserving the health, safety and welfare; now, therefore,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of Public Service be and is hereby authorized to modify and extend the contract with Comserv Building Maintenance LLC for janitorial services for the period of 2/28/16 to 3/1/17 in an amount up to \$18,000.

**SECTION 2.** That for the purpose of paying the cost of this contract the sum of up to \$18,000.00 or so much thereof as may be needed, is hereby authorized in Fund 5518 Public Inspection Services and Fund 2241 Private Inspection Services in object class 03 Purchased Services per the accounting codes in the attachment to this ordinance.

**SECTION 3.** That the funds necessary to carry out the purpose of this contract are hereby deemed appropriated and the City Auditor shall establish such accounting codes as necessary.

**SECTION 4.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 5.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.