



## Legislation Details (With Text)

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**Type:** Ordinance      **Status:** Passed

**File created:** 11/6/2007      **In control:** Finance & Economic Development Committee

**On agenda:** 11/26/2007      **Final action:** 11/28/2007

**Title:** To authorize and direct the Finance and Management Department Director to modify & extend the existing citywide contract for City Employee Uniforms with Cintas Corporation, to waive formal competitive bidding requirements, and to declare an emergency.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. ORD1883-2007waiver.pdf

Date	Ver.	Action By	Action	Result
11/28/2007	1	MAYOR	Signed	
11/28/2007	1	CITY CLERK	Attest	
11/26/2007	1	Columbus City Council	Approved	
11/26/2007	1	COUNCIL PRESIDENT	Signed	
11/15/2007	1	CITY ATTORNEY	Reviewed and Approved	
11/15/2007	1	Finance - Purchasing Drafter	Sent to Clerk's Office for Council	
11/14/2007	1	ODI DIRECTOR	Reviewed and Approved	
11/14/2007	1	Finance - Purchasing Drafter	Sent for Approval	
11/13/2007	1	FINANCE DIRECTOR	Reviewed and Approved	
11/13/2007	1	Finance - Purchasing Drafter	Sent for Approval	
11/13/2007	1	EBOCO Reviewer	Reviewed and Approved	
11/12/2007	1	Finance - Purchasing Reviewer	Reviewed and Approved	
11/6/2007	1	Finance - Purchasing Drafter	Sent for Approval	
11/6/2007	1	Finance - Purchasing Reviewer	Reviewed and Approved	

**BACKGROUND:** To modify and extend the existing city-wide contract for the option to purchase Uniforms for various City agencies, to and including March 31, 2008. Formal bids were opened by the Purchasing Office on March 25, 2004.

The Purchasing Office advertised and solicited competitive bids in accordance with Section 329.06 (Solicitation No. SA001069). 166 bids were solicited: (MBE- 7, FBE-7). The formal bid opened March 25, 2004. Six proposals were received. FL002195, with Cintas Corporation, was established in accordance with the bids received.

The original contract provided for modification and extension; however, that extension period has passed. The Purchasing Office has determined that while a new contract is being developed, it would be in the City's best interest to extend the existing agreement. In order to extend the contract, waiver legislation is required.

Cintas Corporation, contract compliance #311703809, expires 11/9/09.  
Estimated Annual Expenditure: \$200,000.00

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search. This ordinance is being submitted as an emergency because, without emergency action, no less than 37 days will be added to this procurement cycle and the efficient delivery of valuable public services will be slowed.

1. Amount of additional funds: The estimated annual expenditure for the contract is \$200,000.00.
2. Reason additional needs were not foreseen: An extension was provided for in the original contract and has been utilized. However, additional research time is needed prior to opening bids for a new contract.
3. Reason other procurement processes not used: Pricing and contract terms in the existing contract are acceptable to the City.
4. How cost was determined: The cost, terms and conditions are in accordance with the original agreement.

FISCAL IMPACT: Each agency will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize and direct the Finance and Management Department Director to modify & extend the existing citywide contract for City Employee Uniforms with Cintas Corporation, to waive formal competitive bidding requirements, and to declare an emergency.

WHEREAS, the Purchasing Office advertised and solicited formal bids on March 25, 2004; and

WHEREAS, it is in the City's best interest to modify and extend contract FL002195 until March 31, 2008 and the vendor has agreed to this extension; however, the original contract period has passed so it is necessary to waive competitive bidding requirements to allow the extension; and

WHEREAS, this ordinance addresses Purchasing objectives of 1) maximizing the use of City resources by obtaining optimal products/services at low prices and 2) encouraging economic development by improving access to City bid opportunities and 3) providing effective option contracts for City agencies to efficiently maintain their supply chain and service to the public; and

WHEREAS, in order to avoid a lapse in the City's ability to purchase uniforms, this is being submitted for approval as an emergency measure; and

WHEREAS, an emergency exists in the usual daily operation of the Purchasing Office in that it is immediately necessary to enter into a contract for an option to purchase City Employee Uniforms, thereby preserving the public health, peace, property, safety, and welfare; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Department Director be and is hereby authorized and directed to modify and extend the existing contract FL002195 with Cintas Corporation for City Employee Uniforms until March 31, 2008.

SECTION 2. That in accordance with Section 329.27 of the Columbus City Code, this Council finds the best interest of the City is served by waiving, and does hereby waive Section 329.06 of the Columbus City Code. See attachment ORD1883-2007waiver.doc.

SECTION 3. That for the reason stated in the preamble here to, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.