



## Legislation Details (With Text)

**File #:** 0258-2016      **Version:** 1

**Type:** Ordinance      **Status:** Passed

**File created:** 1/22/2016      **In control:** Finance Committee

**On agenda:** 2/8/2016      **Final action:** 2/10/2016

**Title:** To authorize the Finance and Management Director to establish various purchase orders for automotive parts, supplies, and services for the Fleet Management Division per the terms and conditions of various previously established Universal Term Contracts and to authorize the expenditure of \$2,680,000.00 from the Fleet Management Fund for same; additionally to authorize the expenditure of \$350,000.00, also from the Fleet Management Fund for emergency repairs, services, and parts, and to waive the competitive bidding provisions of Columbus City Codes, Chapter 329 for these emergency repairs, services, and parts; and to declare an emergency. (\$3,030,000.00)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Ord 0258-2016 Bid Waiver Form, 2. Ord 0258-2016 Legislation Template

Date	Ver.	Action By	Action	Result
2/10/2016	1	CITY CLERK	Attest	
2/10/2016	1	MAYOR	Signed	
2/8/2016	1	COUNCIL PRESIDENT	Signed	
2/8/2016	1	Columbus City Council	Approved	Pass

**...Explanation**

This ordinance authorizes the Finance and Management Director to create various purchase orders for automotive parts and services on behalf of the Fleet Management Division in order to repair and service City vehicles and to properly respond to planned but unexpected emergencies that may arise with respect to the maintenance and repair of various City vehicles. During 2016, the Fleet Management Division is budgeted to spend in excess of \$4.3 million for parts and over \$1.3 million for services to keep the City's fleet of approximately 6,000 vehicles in operation. Fleet Management processes over 40,000 work orders annually for all City vehicles and equipment and requires purchase orders with over 400 vendors to help meet this need.

Additionally, despite these best and planned efforts, when a vehicle repair becomes necessary there may not be a purchase order or contract in place with the appropriate vendor for the needed part or service. If the needed parts or service are of an emergency nature, there may not be time to procure such commodities through the City's competitive bidding process so this ordinance also authorizes the Finance and Management Director to establish contracts and purchase orders in emergency situations only with those vendors necessary to provide the part or repair service needed and to waive the competitive bidding provisions of Columbus City Code Chapter 329. However, all best efforts will be used to identify the appropriate vendors with the necessary skills to provide the needed part or service as the lowest cost to the City.

**Fiscal Impact:** The Fleet Management Division 2016 operating budget contains over \$5.6 million for the purchase of automotive parts, supplies, and services. This legislation authorizes an expenditure of \$3,030,000.00 with various vendors to purchase automotive parts, supplies, and services. This ordinance is contingent on the passage of the 2016 operating budget.

**Emergency action** is requested to ensure an uninterrupted supply of vehicle parts, supplies, and services, thereby keeping

City owned vehicles in operation, including Police, Fire, and Refuse Collection vehicles. This ordinance is contingent on passage of the 2016 operating budget.

To authorize the Finance and Management Director to establish various purchase orders for automotive parts, supplies, and services for the Fleet Management Division per the terms and conditions of various previously established Universal Term Contracts and to authorize the expenditure of \$2,680,000.00 from the Fleet Management Fund for same; additionally to authorize the expenditure of \$350,000.00, also from the Fleet Management Fund for emergency repairs, services, and parts, and to waive the competitive bidding provisions of Columbus City Codes, Chapter 329 for these emergency repairs, services, and parts; and to declare an emergency. (\$3,030,000.00)

**WHEREAS**, various Universal Term Contracts (UTC) have been established through the formal competitive bidding process of the Purchasing Office; and

**WHEREAS**, the Finance and Management Department, Fleet Management Division has a need to purchase automotive parts, supplies, and services for motorized equipment; and

**WHEREAS**, it is also necessary to establish emergency funding for various unforeseen repairs, services and parts; and

**WHEREAS**, it is necessary to establish contracts and purchase orders in emergency situations only with those vendors necessary to provide the part or service needed and to waive the competitive bidding provisions of City Code Chapter 329 for such contracts and purchases; and

**WHEREAS**, an emergency exists in the usual daily operation of the Finance and Management Department, Fleet Management Division, in that it is immediately necessary to issue various purchase orders for automotive parts, supplies, and services for the repair of approximately 6,000 City vehicles, thereby preserving the public health, peace, property, safety and welfare; now, therefore:

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**Section 1.** That the Finance and Management Director is hereby authorized to issue purchase orders for the Fleet Management Division, per the terms and conditions of Universal Term Contracts for automotive parts and services, as follows:

**OIL**

- Glockner Oil Company - CC#: 31-1004796, expires 6/26/2016; Contract FL005939 expires 6/30/16

**TIRES**

- Bob Sumerel Tire Company - CC#:31-0807676, expires 10/9/2014; Contract FL005973 expires 9/30/16

**AUTO PARTS**

- Bell Equipment- CC# 381941706 expires 08/22/16; FL006012 expires 10/31/16
- ESEC Corporation-CC# 341285858 expires 03/20/16; Contract FL005986 expires 09/30/16
- Genuine Parts/NAPA- CC# 580254510 expires 10/28/17; Contract FL005246 expires 12/31/17
- Refuse Parts Depot - CC# 273577270 expires 10/30/16; Contract FL006016 expires 09/30/16
- Ricart Properties - CC# 311282546 expires 10/22/16; Contract FL005813 expires 3/31/16
- Skinner Diesel Services, Inc. - CC# 311132462 expires 10/04/2015; Contract FL006303 expires 10/31/17
- Vogelpohl Fire Equipment -CC# 611166058 expires 06/01/17; Contract FL005874 expires 7/30/15
- Sutphen Corporation -CC# 310671786 expires 04/21/17; Contract FL006011 expires 10/31/16
- Rush Truck Centers of Ohio, Inc. -CC# 461123337 expires 10/13/17; Contract FL005991 expires 10/31/16

**AUTO SERVICE**

- Ashland - CC# 200865835 expires 05/22/16; Contract FL005930 expires 09/30/16

**Section 2.** That the expenditure of \$2,680,000.00 or so much thereof as may be necessary in regard to the action authorized in Section 1, is hereby authorized in Fund 5200 Fleet Management Operating Fund in object classes 02 and 03 per the accounting codes in the attachment to this ordinance.

**See Attached File: Ord 0258-2016 Legislation Template.xls**

**Section 3.** That the Finance and Management Director is hereby authorized to issue purchase orders and establish contracts for parts, supplies, and services with various vendors on behalf of the Fleet Management Division to ensure no disruptions to operations and to establish Auditor's Certificates for the same.

**Section 4.** That the expenditure of \$350,000.00 or so much thereof as may be necessary in regard to the action authorized in Section 3, is hereby authorized in Fund 5200 Fleet Management Operating Fund in object classes 02 and 03 per the accounting codes in the attachment to this ordinance.

**See Attached File: Ord 0258-2016 Legislation Template.xls**

**Section 5.** That the competitive bidding provisions of Columbus City Codes, Chapter 329 are hereby waived in regard to the actions authorized in Section 3 and 4.

**Section 6.** That the monies in the foregoing Sections shall be paid upon order of the Director of Finance and Management, and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor.

**Section 7.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**Section 8.** That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared an emergency measure and shall take effect and be enforced from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.