



Legislation Details (With Text)

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File created: 7/29/2016 **In control:** Public Service & Transportation Committee
On agenda: 9/12/2016 **Final action:** 9/15/2016

Title: To authorize the Director of Public Service to execute a contract modification to provide funding for year three of a three-year agreement with the Short North Special Improvement District (SID) for the design, production, and distribution of communications materials such as flyers, signs, and various services to inform the public about public parking availability, locations, and policies in the Short North; to authorize the expenditure of up to \$3,825.00 from the General Fund for the Division of Traffic Management; to authorize the deposit of parking permit surcharge fees collected from the sale of parking permits to employees of Short North businesses between High Street, Pearl Street, Hubbard Avenue, and Russell Street into the General Fund; and to declare an emergency. (\$3,825.00)

Sponsors:

Indexes:

Code sections:

Attachments: 1. Legislation Accounting Template

Date	Ver.	Action By	Action	Result
9/15/2016	1	CITY CLERK	Attest	
9/15/2016	1	MAYOR	Signed	
9/12/2016	1	COUNCIL PRESIDENT	Signed	
9/12/2016	1	Columbus City Council	Approved	Pass

1. BACKGROUND

Ordinance 2897-2013 authorized the Director of Public Service to execute a three-year agreement with the Short North Special Improvement District (SID) for the design, production, and distribution of communications materials such as flyers, signs, websites and related services to inform the public about public parking availability, locations, and policies in the Short North.

Under the terms of that agreement, the City of Columbus was to reimburse the Short North SID up to \$3,825.00 per year from 2014 through 2016, to be paid from a \$75.00 annual permit parking surcharge to be collected from Short North employees of businesses between High Street, Pearl Street, Hubbard Avenue and Russell Street allowed to purchase parking permits in Permit Area I, as proposed by the Short North Parking Working Group on November 8, 2013, as recommended for implementation by the Transportation and Pedestrian Commission on November 12, 2013, and as updated and recommended by an approved motion of the Short North Parking Working Group on December 6, 2013, pending Transportation and Pedestrian Commission approval of a parking petition that would allow these permits to be issued within its boundaries.

This legislation authorizes the Director of Public Service to execute a second contract modification to provide funding for year three of the three-year agreement. The City agrees to reimburse the Short North Special Improvement District, Inc. for actual costs associated with the procurement, design, production, and distribution of communications materials and related services to inform the public about public parking in the Short North up to \$3,825.00 per year. The materials and related services to be procured, designed, produced, and distributed on behalf of the City by the Short North SID will be subject to the review and approval by the City.

This agreement shall be in effect until December 31, 2016, at which time the terms of the agreement may be renegotiated.

2. CONTRACT COMPLIANCE

The Short North Special Improvement District of Columbus, Inc. contract compliance number is 31-1586782 and is a nonprofit organization.

3. FISCAL IMPACT

Funds in the amount of \$3,825.00 are available in the General Fund, Fund 10, within the Department of Public Service for this project expenditure. Additionally, the parking permit surcharge collected in conjunction with this agreement will be deposited into the General Fund, Fund 10, within the Department of Public Service.

4. EMERGENCY DESIGNATION

Emergency action is requested to allow for the timely reimbursement of expenses incurred by the Short North SID by no later than December 31, 2016.

To authorize the Director of Public Service to execute a contract modification to provide funding for year three of a three-year agreement with the Short North Special Improvement District (SID) for the design, production, and distribution of communications materials such as flyers, signs, and various services to inform the public about public parking availability, locations, and policies in the Short North; to authorize the expenditure of up to \$3,825.00 from the General Fund for the Division of Traffic Management; to authorize the deposit of parking permit surcharge fees collected from the sale of parking permits to employees of Short North businesses between High Street, Pearl Street, Hubbard Avenue, and Russell Street into the General Fund; and to declare an emergency. (\$3,825.00)

WHEREAS, Ordinance 2897-2013 authorized the Director of Public Service to enter into a three-year agreement with the Short North Special Improvement District relative to the design, production, and distribution of communications materials such as flyers, signs, websites and related services to inform the public about public parking availability, locations, and policies in the Short North; and

WHEREAS, Ordinance 0257-2015 authorized the Director of Public Service to execute a contract modification with the Short North SID to provide funding for the provision of the aforementioned services during year two of the three-year agreement between the two entities; and

WHEREAS, the Director of Public Service seeks authorization to execute a second contract modification with the Short North SID to provide funding for the final year of a three-year agreement between the two entities; and

WHEREAS, funds in the amount of \$3,825.00 are available for this project expenditure in the General Fund for the Division of Traffic Management in the Department of Public Service; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Public Service in that it is immediately necessary to execute a contract modification to provide for the timely production and distribution of communications about public parking availability, locations, and policies in the Short North, thereby preserving the public health, peace, property, safety, and welfare; now therefore

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Director of Public Service is authorized to execute a contract modification to provide funding for year three of a three-year agreement with the Short North Special Improvement District of Columbus, Inc. for the design, production, and distribution of communications materials such as flyers, signs, websites, and related services to inform the public about public parking availability, locations, and policies in the Short North.

SECTION 2. That the expenditure of \$3,825.00, or so much as may be needed, in Fund 1000 General Fund in object

class 03 6390 per the accounting codes in the attachment to this ordinance.

SECTION 3. That the Department of Public Service anticipates collecting an additional \$75.00 surcharge for up to 51 Permit Area I parking permits for employees of businesses between High Street, Pearl Street, Hubbard Avenue and Russell Street up to \$3,825.00 in 2016, and that those funds shall be deposited into the General Fund as follows:

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SECTION 4. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated and the City Auditor shall establish such accounting codes as necessary.

SECTION 5. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 6. That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

SECTION 7. That for the reasons stated in the preamble hereto, which is hereby made a part thereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.