



## Legislation Details (With Text)

**File #:** 1567-2009      **Version:** 1

**Type:** Ordinance      **Status:** Passed

**File created:** 11/11/2009      **In control:** Public Service & Transportation Committee

**On agenda:** 12/7/2009      **Final action:** 12/9/2009

**Title:** To authorize and direct the Finance and Management Director to enter into three contracts for the option to purchase Aluminum Sign Blanks for the Department of Public Service with US Standard Sign Company, Osburn Associates, Inc. and IbisTek Apparel, Inc.; to authorize the expenditure of three dollars to establish the contracts from the Mail, Print Services and UTC Fund; and to declare an emergency. (\$3.00)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
12/9/2009	1	CITY CLERK	Attest	
12/8/2009	1	MAYOR	Signed	
12/7/2009	1	Columbus City Council	Approved	
12/7/2009	1	COUNCIL PRESIDENT	Signed	
11/17/2009	1	Auditor Reviewer	Reviewed and Approved	
11/17/2009	1	CITY AUDITOR	Reviewed and Approved	
11/17/2009	1	Finance - Purchasing Drafter	Sent for Approval	
11/17/2009	1	CITY ATTORNEY	Reviewed and Approved	
11/17/2009	1	Finance - Purchasing Drafter	Sent to Clerk's Office for Council	
11/16/2009	1	ODI DIRECTOR	Reviewed and Approved	
11/16/2009	1	Finance Drafter	Sent for Approval	
11/13/2009	1	EBOCO Reviewer	Sent for Approval	
11/12/2009	1	FINANCE DIRECTOR	Reviewed and Approved	
11/12/2009	1	Finance Drafter	Sent for Approval	
11/11/2009	1	Finance - Purchasing Drafter	Sent for Approval	
11/11/2009	1	Finance - Purchasing Reviewer	Reviewed and Approved	
11/11/2009	1	Finance Reviewer	Reviewed and Approved	

**BACKGROUND:** For the option to purchase Aluminum Sign Blanks for the Department of Public Service, Division of Planning and Operations, the largest user. Aluminum Sign Blanks are used to make signs for roadway and pedestrian traffic. The term of the proposed option contracts would be through December 1, 2011 with the option to extend two additional one year periods, subject to mutual agreement by both parties, in accordance with formal bid SA003411. The Purchasing Office opened formal bids on October 29, 2009.

The Purchasing Office advertised and solicited competitive bids in accordance with Section 329.06 (Solicitation No. SA003411). Forty-seven bids were solicited (MAJ: 43, F1: 1; M1A: 3); Eight bids were received (MAJ: 8).

Custom Products Corporation was the low bidder on items 3AM, 3AN, 3AO, 3AU, 3AV, 3AW, 7AM, 7AN, 7AO, 7AP, 7AQ, 7AT, 7AU, 7AN, and 7AW but were deemed non-responsive to the delivery terms in the bid. These items are recommended for award to the next low bidders.

The Purchasing Office is recommending award of three contracts to the lowest responsive, responsive, and best bidders:

US Standard Sign Company, CC#363859000, exp. 11/2/11  
Osburn Associates, Inc., CC#311041388, exp. 7/7/10  
IbisTek Apparel, LLC., CC#204261224, exp. 11/10/11  
Total Estimated Annual Expenditure: \$122,000.00

These companies are not debarred according to the Excluded Parties listing of the Federal Government and are not listed in the Auditor of States database for Findings for Recovery.

This ordinance is being submitted as an emergency because, without emergency action, no less than 37 days will be added to this procurement cycle and the efficient delivery of valuable public services will be slowed.

FISCAL IMPACT: Funding to establish these option contracts is budgeted in the Mail, Print Services, and UTC Fund. City agencies will be required to obtain approval to expend from their own appropriations.

To authorize and direct the Finance and Management Director to enter into three contracts for the option to purchase Aluminum Sign Blanks for the Department of Public Service with US Standard Sign Company, Osburn Associates, Inc. and IbisTek Apparel, Inc.; to authorize the expenditure of three dollars to establish the contracts from the Mail, Print Services and UTC Fund; and to declare an emergency. (\$3.00)

WHEREAS, the Purchasing Office advertised and solicited formal bids on October 29, 2009 and selected the lowest responsive, responsible and best bids; and

WHEREAS, this ordinance addresses the Purchasing objective of 1) maximizing the use of City resources by obtaining optimal products/services at low prices and 2) encouraging economic development by improving access to City bid opportunities and 3) providing effective option contracts for the Department of Public Service to efficiently maintain its supply chain and service to the public; and

WHEREAS, in order to ensure Aluminum Sign Blanks are supplied without interruption to enable the installation of traffic and pedestrian signs, this is being submitted for consideration as an emergency measure; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Public Service/Division of Planning and Operations in that it is immediately necessary to enter into contracts for an option to purchase Aluminum Sign Blanks thereby preserving the public health, peace, property, safety, and welfare; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director be and is hereby authorized and directed to enter into the following contracts for the option to purchase Aluminum Sign Blanks for the term ending December 1, 2011 with the option to extend for two additional one-year periods in accordance with Solicitation No. SA003411 as follows:

US Standard Sign Company, Items: 1A, 5A, 7C, 7E, 7F, 7G, 7H, 7J, 7K, 7L, 7Q, 7V, 7Y, 7AB, 7AC, 7AD, 7AF, 7AL, 7AM, 7AN, 7AO, 7AU, 7AV, 7AW, 7AX, 7AY, 7AZ, 7BA, 7BB, 7BD, 8B, and 8C. Amount \$1.00

IbesTek Apparel, LLC, Items: 2A, 2B, 2C, 3A, 3B, 3C, 3D, 3E, 3F, 3G, 3H, 3J, 3K, 3L, 3M, 3N, 3O, 3Q, 3R, 3S, 3T, 3U, 3V, 3W, 3X, 3Y, 3Z, 3AA, 3AB, 3AC, 3AD, 3AE, 3AF, 3AG, 3AH, 3AI, 3AJ, 3AK, 3AL, 3AM, 3AN, 3AO, 3AP, 3AQ, 3AS, 3AT, 3AU, 3AV, 3AW, 3AX, 3AY, 3AZ, 3BA, 3BB, 3BC, 3BD, 4A, 4B, and 4C. Amount \$1.00

Osburn Associates, Inc., Items: 3I, 3P, 6A, 6B, 6C, 7A, 7B, 7D, 7I, 7M, 7N, 7O, 7P, 7R, 7S, 7T, 7U, 7W, 7X, 7Z, 7AA, 7AE, 7AG, 7AH, 7AI, 7AJ, 7AK, 7AP, 7AQ, 7AR, 7AS, 7AT, 7BC, and 8A. Amount \$1.00

SECTION 2. That the expenditure of \$3.00 is hereby authorized from the Mail, Print Services, and UTC Fund, Organization Level 1: 45-01, Fund: 05-517, Object Level 3: 2270, OCA: 451130, to pay the cost thereof.

SECTION 3. That for the reason stated in the preamble here to, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.